



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
GATE 2, KARANGALAN VILLAGE
1900 CAINTA, RIZAL



03 August 2021

Regional Memorandum

**SEMINAR-WORKSHOP ON SYNCHRONIZED GAD PLANNING AND BUDGETING
CUM PREPARATION OF GAD ACCOMPLISHMENT REPORT**

To **RO GAD Focal Point System
Schools Division Superintendents**

1. The Philippine Commission on Women, Magna Carta of Women under Sec. 36 and the Joint Circular 2012-01 issued by the PCW, NEDA and DBM mandate that all government agencies and instrumentalities to prepare and submit their GAD Plan and Budget (GPB) and GAD Accomplishment Report (GAD AR) to PCW. In view of this, the Regional GAD Focal Point System shall conduct a Seminar-Workshop on Synchronized GAD Planning and Budgeting cum Preparation of GAD Accomplishment Report on October 7- 8, 2021 from 8:00 a.m. - 4:00 p.m. via an online platform.
2. The activity aims the participants to:
 - a. review the implemented 2021 GAD Plan and Budget vis-à-vis the actual targets;
 - b. collaboratively plan one Regional GAD Plan for FY 2022 anchored on the DepEd GAD Agenda; and
 - c. provide inputs in consolidating the FY 2021 Regional GAD Accomplishment Report.
3. Participants to the said activity are the members of the Regional Office (RO) and three (3) members from SDO GAD Focal Point System preferably the GAD focal person, budget officer and planning officers. They are expected to register online using this link <https://bit.ly/TWGPB-2021> on or before September 24, 2021. The PMT shall email the link a day before the conduct of the activity.



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Trunkline: 02-8682-5773

Website: depedcalabarzon.ph

Document Inquiry : <https://r4a-teadoc.com/inquire>

Facebook: DepEd R-4A Calabarzon

Other details on the conduct of the said activity shall be communicated in a separate Regional Memorandum.

4. Below is the expected number of participants per SDO.

GFPS	Total No. of Pax/SDO	Total
RO GAD FPS	10 pax	5
Resource Person	1 pax	1
SDO GAD FPS	1 pax/ SDO	21
SDO Budget Officer	1 pax/SDO	21
SDO Planning Officer	1 pax/SDO	21
Grand Total		69

5. Expenses relative to the conduct of the training such as meals of the RO participants and honorarium of the resource persons shall be charged against regional funds/GAD fund subject to the usual accounting and auditing rules and regulations.
6. Should there be questions/clarifications regarding the conduct of the said activity, please email hrd.calabarzon@deped.gov.ph attention Nadina Gatón.
7. Immediate dissemination of this Memorandum is desired.


FRANCIS CESAR B. BRINGAS
 Regional Director

hrdd/ngg