



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
GATE 2, KARANGALAN VILLAGE  
1900 CAINTA, RIZAL



12 July 2021

**Regional Order**

**GUIDELINES ON THE USE OF NEAP FACILITIES**

To : **Schools Division Superintendents**  
**Functional Division Chiefs**

1. Relative to the operationalization of the National Educators Academy of the Philippines Region IV-A (NEAP-R), Training Center located at Malvar, Batangas, this Office through the HRDD-NEAP-R issues the following guidelines on the use of NEAP-R facilities:
  - a. The NEAP facilities shall be used solely for Education-related activities;
  - b. The NEAP management will strictly adhere to the provisions of DO nos. 15 s. 2017 and DO nos. 18, s. 2018 Re: Guidelines on allocation of funds for venue, meals and snacks and room accommodation for official activities organized and conducted by the Department of Education;
  - c. Adherence to IATF recommendations on health protocols shall be strictly observed by the Program Management Team (PMT) while inside the NEAP Training center; and
  - d. Strictly no private events and celebrations shall use the NEAP facilities.
2. Immediate dissemination of and strict compliance is hereby directed.

  
**FRANCIS CESAR B. BRINGAS**  
Regional Director 

hrdd/neap/leo



**"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"**

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