



Republic of the Philippines  
**Department of Education**  
 REGION IV-A CALABARZON  
 GATE 2, KARANGALAN VILLAGE  
 1900 CAINTA, RIZAL



22 July 2021

**Regional Memorandum**

**SUBMISSION OF NOMINEES TO SEAMEO RELC and NIEI Scholarship Programs for 2021-2022**

To **Schools Division Superintendents**

1. In Reference to DM-CI-2021-00263 on SEAMEO RELC and NIEI Programs for 2021-2022, this Office, through the Human Resource Development Division (HRDD) requests each Schools Division Office to submit the name of one (1) qualified nominee for each scholarship on or July 26, 2021.
2. The SEAMEO together with its partners, the National Institute of Education-International (NIEI) and the SEAMEO Regional Language Centre (RELc) announced their programs to be offered for the fiscal year 2021-2022. The following are the course title offered. Please see table below for further details:

Program Title	Description	Target Participants	Upcoming Run	Submission Requirements Deadline
<b>To be conducted by NIEI (for Non-Teaching and School Leaders)</b>				
a) Leaders in Education Program-International	This international executive program exposes participants to the latest thinking on transformational education leadership	Bureau and Regional Directors, Elementary and Secondary Principals	16 – 27 Aug 2021 (32 hours)	July 26, 2021
b) Executive Programme on "Future of Work in the Post Pandemic World"	Specially customized for the Southeast Asian context, this programme examines the future	Schools Division Superintendents, Supervising Education Program Specialists, Senior Education Program	20 Sep – 8 Oct 2021 (45 hours)	July 26, 2021



**"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"**

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and its Impact on Education"	of education and the strategies and policies to address the change.	Specialists, Education Program Supervisors, Public Schools District Supervisors		
<b>To be conducted by RELC (For Non-Teaching and School Leaders)</b>				
c) English for Professional Purposes	This course aims to improve participants' English communication skills, including oral presentation, for their working contexts.	Elementary and Secondary Principals	First run: 7 Sept 2021 – 14 Oct 2021 (60 hours) Second run: 5 Jan 2022 – 17 Feb 2022 (60 hours)	July 24, 2021  TBA
<b>To be conducted by RELC (For Teaching Personnel)</b>				
d) Introductory Course on English as Medium of Instruction (EMI) for Higher Education Lecturers	This course aims to equip participants with effective EMI skills and strategies in teaching academic disciplines in and through English.	Educators preferably SHS Teachers	First run: 5 Oct 2021 – 29 Oct 2021 (20 hours) Second run: 5 Apr 2022 – 29 Apr 2021 (20 hours)	July 24, 2021  TBA

3. Considering the current pandemic situation and travelling restriction in our region, both the NIEI and RELC decided to implement these courses through online mode using the Zoom video conferencing platform.
4. Please refer to attached list of qualifications, corresponding documentary requirements and nomination forms. A letter will be sent through email for those who will qualify for interview. Applicants must submit a complete documentary requirements with nomination form duly filled up by the concerned personnel.
5. Immediate dissemination of this memorandum is desired.

  
**FRANCIS CESAR B. BRINGAS**  
 Regional Director

Qualifications	Documentary Requirements
a. Filipino citizen	1. Updated Personal Data Sheet 2. Filled out screening Form Endorsements from the head of office endorsement from the Schools Division Office through the Office of the SDS  b. Nomination Letter from the Regional/Bureau Director or his/her duly authorized representative (thru the Regional HRDD Chiefs)
b. Must be 50 years old below. c. At least five (5) years of service in the government (DepEd) at the time of nomination	
d. Must be computer literate and have access to stable Internet connection to enable them to participate in online interactions.	
e. Able and willing to utilize course learning as well as share them with other upon completion of the program.	

f. Must hold a permanent appointment at the organization Nominating him/her	
g. Must have no pending administrative and/or criminal case	
h. Must have a college degree and/or sufficient demonstrated ability and experience related/relevant to the course he/she is applying for	
i. Must have a good command of the English language (spoken and written)	
j. Must have professional development needs aligned with the KRAs of the organization. k. Must have outstanding accomplishments related/leading to the program applying for	
l. Must have no pending nomination for scholarship in another program/course or have already rendered the required service obligation for a scholarship previously enjoyed	
m. Physically and mentally fit	

**COURSE TITLE**

Application of **(NAME of NOMINEE)**

Region: \_\_\_\_\_

Submitted on **(DATE and TIME)**

1. Email Addresses:	
2. Training Course:	
3. Contact Numbers:	
4. Designation/Position:	
5. Work Station (School/Office Unit):	
6. School Division Office:	
7. Religion:	
8. Age:	
9. Number of Years in DepEd	
10. Work Experience/s Related to Teaching (Indicate the highlights and duration.)	
11. Outstanding Accomplishments (Max of 5)	
12. Educational Attainment (Indicate School, Program, Specialization, and Title of Thesis/Dissertation, if any.)	
13. What challenges had you experienced as a teacher? What did you learn from them?	
14. What initiatives do you plan to implement so your school/office will benefit from this program?	
15. How did you hear about this scholarship opportunity?	