Regional Memorandum

UPDATING OF THE QAD-SDO COUNTERPARTS DIRECTORY

To Schools Division Superintendents

1. This Office through the Quality Assurance Division (QAD) is hereby requesting all the Schools Division Offices to submit the Designation Order of the official and the updated list of SDO counterparts. Please refer to the attached template for further details.

2. This request aims to have an accurate and updated official directory of the SDO counterparts who have direct collaboration with the QAD personnel. Thus, a smooth, fast and efficient services may be provided with.

3. Schools Division Offices are expected to submit the designation order together with the accomplished directory template to qad.calabarzon@deped.gov.ph not later than July 15, 2021.

4. Compliance to and immediate dissemination of this memorandum is desired.

FRANCIS CESAR B. BRINGAS
Regional Director

QAD/ell

"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"

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<table>
<thead>
<tr>
<th>Name</th>
<th>Designation</th>
</tr>
</thead>
<tbody>
<tr>
<td>M.E. Coordinator</td>
<td>Testing Coordinator</td>
</tr>
<tr>
<td>Representative</td>
<td>Quality Management</td>
</tr>
<tr>
<td>Coordinator</td>
<td>SHS Coordinator</td>
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<tr>
<td></td>
<td>Grade Schools</td>
</tr>
<tr>
<td></td>
<td>School Division Office</td>
</tr>
</tbody>
</table>

**School Division Office**

GAO SOO Components Directory