

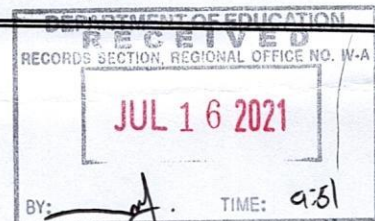


DEPARTMENT OF EDUCATION
RECORDS DIVISION

RELEASED
04332
By: *[Signature]* Date: JUN 22 2021

Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY
Tanggapan ng Pangalawang Kalihim

Dm01-21-31



MEMORANDUM

OU-LAPP No. **Q-288**, s.2021

FOR : **UNDERSECRETARIES
ASSISTANT SECRETARIES
MINISTER, BASIC, HIGHER, AND TECHNICAL EDUCATION,
BARMM
BUREAU AND SERVICE DIRECTORS
REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
ALL OTHERS CONCERNED**

FROM : *[Signature]*
TONISITO M.C. UMALI, Esq.
Undersecretary

SUBJECT : **PUBLIC MANAGEMENT DEVELOPMENT PROGRAM (PMDP)
MIDDLE MANAGERS CLASS (MMC) BATCH 27 NOMINATIONS**

DATE : 4 June 2021

The Development Academy of the Philippines (DAP) will have its Public Management Development Program (PMDP) Middle Managers Class (MMC) Batch 27 which will open on 2 August 2021 under a flexible learning mode.

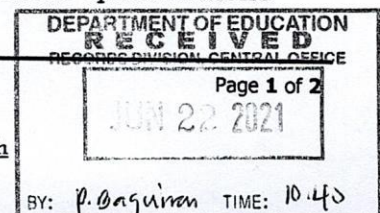
The MMC is designed for Division Chiefs (SG 24) or those in equivalent positions who are in succession for 3rd level posts. Designated OIC-Division Chiefs for at least a year are also eligible for nomination. The MMC is also open to high-performing and high potential individuals with SG 23 to SG 18. All nominees must not be older than 50 years old.

The completion of the PMDP will prepare the scholars for career executive positions in the government. Upon fulfillment of the academic requirements of the said program, scholars will also earn a Master in Development Management degree under a ladderized scheme.

The PMDP virtual classes are scheduled from Monday to Friday, 8:00 AM to 5:00 PM with synchronous and asynchronous sessions continuously for three weeks per month.

In line with this, please submit your nominations together with your requirements through email at tonisito.umali@deped.gov.ph. Attached is the MMC qualifications and list of requirements.

Undersecretary Tonisito M.C. Umali, Esq.
Legislative Affairs, External Partnerships, and Project Management Service
R-104 Rizal Building, Deped Complex, Meralco Avenue, Pasig City
Telephone No. (02)8633-7224; Fax No: (02)8633-1940; Email: tonisito.umali@deped.gov.ph



While the DAP official website announcing this program indicates a June 21, 2021 deadline for submission of nominations, our Office was informed by DAP that they may still accept nominations until the end of this month, unless otherwise stated in their website.

For any inquiry and concern, your staff may contact Mr. Jan Levi Nogoy of the OU-LAPP via email at jan.nogoy@deped.gov.ph.

For immediate dissemination.



MIDDLE MANAGERS CLASS (MMC)

QUALIFICATIONS

- Incumbent of a permanent position with Salary Grade 18 to 24 (*Current OICs of SG 18-24 positions for at least a year are also eligible*)
- Division Chief or those in equivalent positions who are in succession for 3rd level posts
- Aged 50 years old and below
- Filipino citizen
- At least a bachelor's degree holder
- Nominated by the Head of the Agency (*Nominations made by the Regional Directors and other officers vested with the authority to nominate must be certified/confirmed by the Central Office*)
- From a national line agency or its attached agencies, constitutional offices, legislative and executive offices, and government-owned and controlled corporations, and SUCs
- Has Very Satisfactory or Outstanding performance rating for the **past two years**
- Must be in government service for at least two (2) years
- Has no pending administrative and/or criminal case
- Did not go on habitual leave (max of 2 months/year, excluding maternity leave)
- Must be in good health (no debilitating, chronic illnesses or serious health condition)
- Must have excellent communication skills (both oral and written)
- Willing to sign a Tripartite Memorandum of Agreement with DAP and his/her agency
- Willing to render at least a year of service in his/her agency after completion of the Program through a Service Contract

ADMISSION REQUIREMENTS

PMDP FORMS	DESCRIPTION	TO BE ACCOMPLISHED BY
MMC Form A	Nomination Form	<ul style="list-style-type: none">• Head of the Agency• Other officers other than the Head of Agency such as Regional Director (<i>must be endorsed by the Central Office</i>)
MMC Form B	Assessment by the Immediate Supervisor	<ul style="list-style-type: none">• Immediate Supervisor of the Nominee
MMC Form C	Agency Screening Certification	<ul style="list-style-type: none">• HR/Scholarship Personnel / Administrative Officer)
MMC Form D	Declaration of Medical Illness/es	<ul style="list-style-type: none">• Nominee
MMC Form E	Government Physician's Certification	<ul style="list-style-type: none">• Physician from a Government Hospital (<i>other than the agency's clinic/hospital</i>)



PUBLIC MANAGEMENT
DEVELOPMENT
PROGRAM

Other admission requirements:

- Laboratory Results (from a government hospital, other than the agency's clinic/hospital) such as: CBC (Complete Blood Count), Urinalysis, Fecalalysis, Physical assessment, and Chest X-ray
- CSC Form 212 - Updated Personal Data Sheet
- CSC Form 33 - Appointment Paper (Certified True Copy)
- Designation Order (if applicable) - (Certified True Copy)
- IPCR for the past 2 years
- Certificate of No Pending Administrative/Criminal Case
- Transcript of Records (Certified True Copy)
- Birth Certificate (Certified True Copy)
- Organizational Chart

The PMDP Forms can be downloaded from: <https://bit.ly/PMDPMMCFORMS>

SUBMIT THE ADMISSION REQUIREMENTS VIA:



E-copies:

<http://bit.ly/pmdponlinesubmissionsMMC>



Hard copies:

Development Academy of the Philippines
DAP Building, San Miguel Avenue
Ortigas Center, Pasig City 1600
Attn: Desiree Grace Distajo (PMDP)

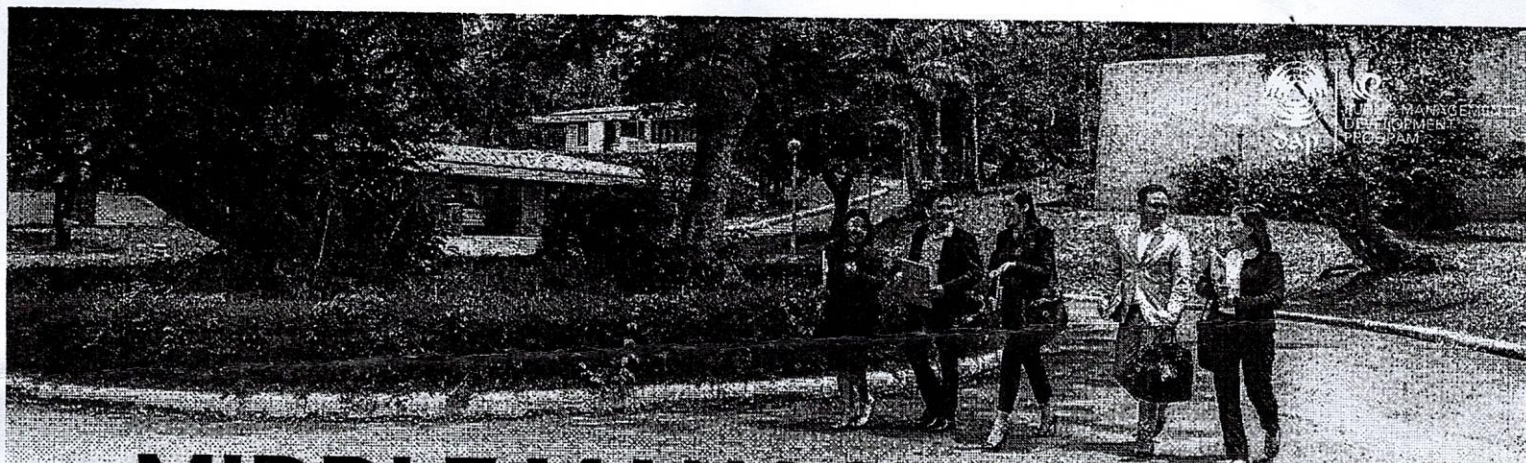
CONTACT US:



Trunk Line: (02) 8-631-0921 loc. 127
Direct line: (02) 8-631-2128 or
(02) 8-631-2162



Email:
pmdp.admissions@dap.edu.ph



MIDDLE MANAGERS CLASS

Batch 27

The Middle Managers Class (MMC) transforms division chiefs, promising section chiefs and high potential specialists into development-oriented, peak-performing and future-ready leaders preparatory to a post in the Philippine Career Executive Service.

IF YOU ARE



from a national line or attached agency, constitutional and legislative office, government-owned and controlled corporation, or state university/college



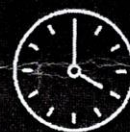
aged 50 years old or below



a high performing, high potential division chief (SG 24), or an individual up to SG 18 can be considered



in good health



12
MONTHS

CLASS OPENS

2 AUGUST 2021



**FLEXIBLE
LEARNING
MODE**

WE ARE STILL ACCEPTING NOMINATIONS UNTIL 21 JUNE 2021



(02) 8631-2128
8631-0921 loc. 125



0917 928 8623
0908 304 5535



pmdp.admissions
@dap.edu.ph

FOR MORE INFORMATION



pmdp.dap.edu.ph

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STEERING COMMITTEE

