



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
GATE 2, KARANGALAN VILLAGE  
1900 CAINTA, RIZAL



25 May 2021

**Regional Memorandum**

**Virtual Orientation on the Conduct of One-Time Cleansing  
of PPE Account Balances of School Division Offices**

To **Schools Division Superintendents**  
**Schools Division Accountants**  
**Schools Division Supply Officers**  
**Schools Division Inventory Committee**  
**All Others Concerned**

1. Pursuant to the unnumbered DepEd Memorandum issued last March 11, 2021 for the implementation of COA Circular No. 2020-006 dated January 31, 2020, this Office will conduct a Virtual Orientation on the Conduct of One-Time Cleansing of PPE Account Balances of Schools Division Offices on May 27, 2021 at 9:00 AM to 3:00 PM.
2. This activity aims to orient the Schools Division Offices on the provisions of COA Circular No. 2020-006.
3. The activity shall be conducted via Google Meet. The link shall be sent prior to the scheduled session.
4. Participants to this activity are the Schools Division Accountants, Supply Officers, and two (2) members of the Inventory Committee (preferably with at least one Engineer) and selected personnel from the Administrative Division and Finance Division of the Regional Office Proper. The confirmed participants are requested to register at <http://bit.ly/4APPE> on or before May 26, 2021.
5. For queries and related concerns, please contact us at Tel. No. (02) 682-5773 local 493/491 or email us at [accounting.calabarzon@deped.gov.ph](mailto:accounting.calabarzon@deped.gov.ph) and look for **Mr. Jeremiah V. Trinidad** or **Ms. Sheena Mae O. Rembulat**.
6. Immediate and widest dissemination of this Memorandum is desired.

  
**FRANCIS CESAR B. BRINGAS**  
Regional Director

cc: fd/acctg/jvt



**"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"**

**Trunkline:** 02-8682-5773/8684-4914/8647-7487  
**Website:** [depedcalabarzon.ph](http://depedcalabarzon.ph)  
**Document Inquiry :** <https://r4a-teadoc.com/inquire>  
**Facebook:** DepEd R-4A Calabarzon