



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
GATE 2, KARANGALAN VILLAGE  
1900 CAINTA, RIZAL



Office of the Regional Director

20 May 2021

**Regional Memorandum**

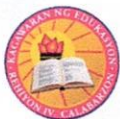
**CONDUCT OF ONLINE SUBMISSION OF BUDGET PROPOSAL (OSBP) VERSION 2.0  
FOR FY 2022**

**To: Schools Division Superintendents**

1. The Finance Division (Budget Section) will conduct the Virtual activity on Online Submission of Budget Proposals (OSBPS) on May 31 to June 4, 2021, 9:00 AM to 3:00 PM. The host for this activity is the City Division of Antipolo City.
2. The activity aims to facilitate the submission of Budget Preparation (BP) Forms for FY 2022 through the OSBP for submission to DBM IV-A three (3) hard copies of the required BP Forms duly endorsed by the Head of the Agency and Operating Units.
3. It must be emphasized that the hard copy submission must be the same as the encoded data under the OSBPS.
4. Participants to this activity are the Schools Division Budget Officers and selected personnel from the Budget Section of the Regional Office Proper. Schools Division Offices may identified a minimum of 3 to 5 encoders for each SDOs. Please send your confirmed participants to [finance.calabarzon@deped.gov.ph](mailto:finance.calabarzon@deped.gov.ph) on or before May 28, 2021. Link will be sent to your respective email.
5. Your attendance and participation is a must.

  
**FRANCIS CESAR B. BRINGAS**  
Regional Director 

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**"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"**

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