



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
GATE 2, KARANGALAN VILLAGE  
1900 CAINTA, RIZAL



03 May 2021

**Regional Memorandum**

**ORIENTATION ON THE INTERIM GUIDELINES ON THE PREPARATION,  
SUBMISSION, AND CHECKING OF SCHOOL FORMS  
FOR THE SCHOOL YEAR 2020-2021**

To **Schools Division Superintendents**  
**All others concerned**

1. With reference to DepEd Memorandum 14, s. 2021, Interim Guidelines on the Preparation, Submission and Checking of School Forms for the School Year 2020-2021, this Office through the Policy, Planning and Research Division (PPRD) will be conducting an orientation meeting on May 11, 2021, 9:00-11:00 am via Zoom.
2. The activity aims to:
  - a. orient the participants on their roles in the implementation of the aforementioned memorandum; and
  - b. clarify/discuss issues and concerns in the implementation of the said memorandum.
3. The participants to this activity are the Curriculum Implementation Division (CID) and School Governance and Operations Division (SGOD) Chiefs, Public Schools District Supervisors (PSDS), Elementary and Secondary Schools Heads, Division Planning Officers and Senior Education Program Specialists (SEPS) for Planning and Research. Please register at [bit.ly/R4aOrientation-DM1421](https://bit.ly/R4aOrientation-DM1421) on or before May 7, 2021. The secretariat will send the link of the video conference via email on the day before the conduct of the activity.
4. For queries and clarifications, please contact Jumar M. Sadsad at [jumar.sadsad@deped.gov.ph](mailto:jumar.sadsad@deped.gov.ph).
5. Immediate and wide dissemination of this Memorandum is earnestly desired.

  
**FRANCIS CESAR B. BRINGAS**  
Regional Director

*pprd/jms*

"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"



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