



Republic of the Philippines  
**Department of Education**  
 REGION IV-A CALABARZON  
 GATE 2, KARANGALAN VILLAGE  
 1900 CAINTA, RIZAL



05 April 2021

**Regional Memorandum**

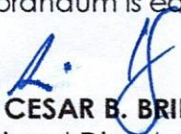
**QUARTERLY SUBMISSION OF BUDGET ACCOUNTABILITY REPORT  
 (BAR No. 1 – PHYSICAL REPORT OF OPERATION) FOR FY 2021**

To **Schools Division Superintendents**  
**All others concerned**

1. With reference to DBM & COA Joint Circular No. 2019-1 dated January 1, 2019 on the "**Updated Guidelines Relative to Budget and Financial Accountability Reports (BFARs) Starting FY 2019**", all agencies are mandated to regularly submit their Budget Accountability Reports (BAR) to oversight agencies after the end of each quarter.
2. Pursuant to this, all schools division offices are hereby requested to submit their duly accomplished Budget Accountability Reports (BAR No. 1 - Quarterly Physical Report of Operation) on the following schedules:

Fiscal Year 2021	Deadline of Submission
1 <sup>st</sup> Quarter BAR 1	April 12, 2021
2 <sup>nd</sup> Quarter BAR 1	July 5, 2021
3 <sup>rd</sup> Quarter BAR 1	October 5, 2021
4 <sup>th</sup> Quarter BAR 1	January 5, 2022

3. Likewise, all concerned are enjoined to utilize the region's template which can be downloaded at [bit.ly/R4aBARTemplate](http://bit.ly/R4aBARTemplate) in order to ensure uniformity and for all to properly track their quarterly submissions.
4. Accomplished reports shall be submitted in excel and pdf (signed) to [pprd.calabarzon@deped.gov.ph](mailto:pprd.calabarzon@deped.gov.ph).
5. For queries and template concerns, you may contact Mr. Adrian A. Bullo through email at [adrian.bullo@deped.gov.ph](mailto:adrian.bullo@deped.gov.ph).
6. Immediate and strict compliance to this memorandum is earnestly desired.

  
**FRANCIS CESAR B. BRINGAS**  
 Regional Director

pprd/ab



**"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"**

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