



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
GATE 2, KARANGALAN VILLAGE  
1900 CAINTA, RIZAL



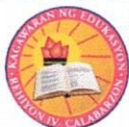
04 February 2021

**Regional Memorandum**

**PLANNING AND DESIGNING OF PROGRAMS/COURSES FOR TEACHERS  
AND SCHOOL LEADERS UNDER E-RAISE UP PROJECT**

**To Schools Division Superintendents**  
(SDOs Cavite Province, Laguna Province, Batangas Province  
Rizal Province, Quezon Province, Antipolo City, Imus City  
Cabuyao City, Binan City, Sta. Rosa City, San Pablo City  
Dasmariñas City, Batangas City, Lipa City, Tanuan City  
Lucena City, Tayabas City)

1. In reference to DM no 50 s. 2020 on DepEd Professional Development Priorities for Teachers and School Leaders for School Year 2020-2023 and DepEd Order No. 40, s. 2020, Guidelines for the Implementation of Learning and Development for Non-Teaching Personnel, DepEd Region IV-A CALABARZON through the HRDD-NEAP R will conduct **the planning and designing of programs/courses for teachers, school leaders and non-teaching personnel** on the specified scheduled dates and time attached hereto. This is one of the activities to be conducted under **Employees Reskilling Advocacy, Initiatives, Support for Excellence and UPskilling (E-RAISE UP)**. It is a regional initiative Learning and Development (L & D) intervention program for teachers, school leaders and non-teaching personnel in the region anchored on PIVOT 4A QUBE.
2. E-RAISE UP aims to address the Professional Learning and Development (L & D) needs of teachers, school leaders and non-teaching personnel so that in turn could produce caring, competent and continuously learning teachers and school leaders committed to producing holistically developed Filipino Learners equipped with 21st century skills.
3. The participants to this activity are the learning facilitators and identified SDO writers. Please refer to the attached List of participants. They are requested



**"The Region where EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"**

**Trunkline:** 02-8682-5773

**Website:** [depedcalabarzon.ph](http://depedcalabarzon.ph)

**Document Inquiry :** <https://r4a-teadoc.com/inquire>

**Facebook:** DepEd R-4A Calabarzon



to confirm their attendance using this online registration link [http://bit.ly/PDe-RAISE\\_UP](http://bit.ly/PDe-RAISE_UP) on or before February 8, 2021. The Program Management Team (PMT) will send the Google Meet link for this activity to all confirmed participants. Please refer to the Matrix of Activities.

4. Below is the schedule of activities on planning and designing under the E-RAISE UP for teachers, school leaders and non-teaching personnel.

Activity	Date and Time	Participants	Mode of Delivery
Planning and Designing of Interventions for Teachers and School Leaders	February 10-11, 2021 8:00 a.m.- 5:00 p.m.	LFs, identified SDO writers, HRDD-NEAP R, invited RP/s	online via Google Meet
Planning and Designing of Interventions for Non-Teaching Personnel	February 22-26, 2021 8:00 a.m.- 5:00 p.m.	Identified SDO and ROP writers, HRDD-NEAP R, invited RP/s	online via Google Meet

5. Should there be queries regarding this activity, please email [neap.calabarzon@deped.gov.ph](mailto:neap.calabarzon@deped.gov.ph) or call HRDD at 647-7487; 682-5773 local 460 or 462.
6. Immediate dissemination of this memorandum is earnestly desired.

  
**WILFREDO E. CABRAL**  
 Regional Director

hrdd/dll



**Program Planning and Designing for Teachers and School Leaders  
under E-RAISE UP Program**

**List of Learning Facilitators and Identified SDO Writers for February 10-11,2021**

**Writers/Learning Facilitators for Proficient Teachers**

<b>No.</b>	<b>Name</b>	<b>SDO</b>	<b>POSITION</b>
1	Gayle J. Malibiran	Antipolo	Principal
2	Arlene L. Tayona	Antipolo	SEPS
3	Nida Santos	Batangas City	SEPS
4	Leslie D. Valena	Biñan	Principal
5	Michael Pantaleon	Cabuyao City	SEPS
6	Gina Dulce	Cavite Province	PSDS
7	Vanessa Barcarse	Dasmariñas	SEPS
8	Christian Mespher A. Hernandez	Imus City	SEPS
9	Paulino Castro	Laguna	SEPS
10	Jeanne Elaine Sanggalang	Sta. Rosa	SEPS - HRDS
11	Mary Grace M. Cabili	Tayabas	Asst. Principal

**Writers/Learning Facilitators for Master Teachers**

<b>No</b>	<b>Name</b>	<b>SDO</b>	<b>POSITION</b>
1	Cristina Salazar	Antipolo	OIC-CID Chief/EPs English
2	Lorna Buenaventura	Antipolo	Master Teacher
3	Irene Domingo	Antipolo	Master Teacher
4	Jerome Hilario	Antipolo	Master Teacher
5	Cristina Lim	Cabuyao	Master Teacher
6	Bernadette Sumagui	Cavite Prov.	Principal
7	Mark Anthony Idang	Laguna	Principal
8	Sharon Villaverde	Quezon	Master Teacher
9	Xandra Lee Cervitillo	Rizal	Master Teacher
10	Cherrilyn Nabor	Sta Rosa	Educ. Program Supervisor

**Writers/Learning Facilitators for School Heads**

<b>No</b>	<b>Name</b>	<b>SDO</b>	<b>POSITION</b>
1	Mervin C. Tortoza	Antipolo City	Principal
2	Mena De Torres	Batangas City	Principal
3	Gemma De Torres	Batangas City	Principal
4	Movita Cruzat	Batangas Province	Principal
5	Erickson T. Gutierrez	Batangas Province	Principal
6	Mary Jane Gonzales	Batangas Province	Principal
7	Eleazar C. Magsino	Batangas Province	Principal
8	Magdaleno Lubigan	Cavite Province	Principal
9	Christian S. Balino	Laguna Province	Principal
10	Evelyn P. Navia	Laguna Province	Principal
11	Gerlie Lopez	Tanauan City	Educ. Program Supervisor



**Program Planning and Designing for Teachers and School Leaders  
under E-RAISE UP Program**

**List of Learning Facilitators and Identified SDO Writers for February 10-11, 2021**

**Writers/ Learning Facilitators for Supervisors**

<b>No</b>	<b>Name</b>	<b>SDO</b>	<b>Position</b>
1	Rowena T. Asi	Batangas City	PSDS
2	Marietta Perez	Batangas City	Educ. Program Supervisor
3	Nenita A. Adame	Batangas Province	PSDS
4	Erma Valenzuela	Laguna Province	Educ. Program Supervisor
5	Marife Morcilla	Lipa City	Educ. Program Supervisor
6	Chinita A. Tolentino	Lucena City	PSDS
7	Aileen Vocal	Rizal Province	Educ. Program Supervisor
8	Shiela B. Peñano	Rizal Province	PSDS
9	Marlon Marquez	Rizal Province	Educ. Program Supervisor
10	Henry P. Contemplacion	San Pablo City	Educ. Program Supervisor
11	Marigen N. Leosala	Sta. Rosa City	Educ. Program Supervisor
12	Ronald Ramilo	Tanauan City	Educ. Program Supervisor



**Program Planning and Designing for Teachers and School Leaders  
under E-RAISE UP Program**

online activity via Google Meet, February 10-11, 2021

**Matrix of Activities**

<b>Time</b>	<b>Activity</b>	<b>Person/s Involved</b>
<b>Day 1, February 10, 2021 (Wednesday)</b>		
8:00 - 8:30 a.m.	Preliminaries	HRDD-NEAP R
8:30- 10:00 a.m.	Planning of Program and Courses (Input)	Dr. Lorna D. Dino Consultant
10:00 -10:05 a.m.	<b>Coffee Break</b>	
10:05 – 12:00 noon	Workshop/Breakout session	LFs, Writers
12:00 – 1:00 p.m.	<b>Lunch Break</b>	
1:00 – 3:00 p.m.	Lecture on Designing of Program/Courses(input)	Dr. Lorna D. Dino Consultant
3:00 – 5:00 p.m.	Workshop/Breakout session	LFs, Writers
5:00 p.m.	Wrap up/ agreements	HRDD-NEAP R
<b>Day 2, February 11, 2021 (Thursday)</b>		
8:00 - 8:15 a.m.	MOL	HRDD-NEAP R
8:15 – 10:00 a.m.	Presentation and Critiquing of Output	LFs, Writers, Dr. Dino
10: 00 – 10:05 a.m.	<b>Coffee Break</b>	
10: 05 – 12:00 noon	Continuation of Presentation	LFs, Writers, Dr. Dino
12:00 – 1:00 p.m.	<b>Lunch Break</b>	
1:00 – 4:00 p.m.	Continuation of Presentation	LFs, Writers, Dr. Dino
4:00 p.m.	Ways forward/ Closing Program	HRDD-NEAP R