



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
GATE 2, KARANGALAN VILLAGE
1900 CAINTA, RIZAL





1 February 2021

Regional Memorandum

**RESCHEDULING THE HARMONIZATION OF PLANNING AND
RESEARCH-RELATED RECURRING AND SPECIAL REPORTS**

To **Schools Division Superintendents**
All others concerned

1. With reference to Regional Memorandum No. 51, s. 2021 re: **Harmonization of Planning and Research-Related Recurring and Special Reports**, please be informed that the said activity shall be moved to from February 3-4 to **February 10-11, 2021**.
2. All concerned are enjoined to confirm their attendance on or before **February 9, 2021**. The link for the virtual activity and program of activities will be sent to registered email addresses.
3. For queries and other concern, kindly contact Mr. Adrian A. Bullo via email at adrian.bullo@deped.gov.ph or pprd.calabarzon@deped.gov.ph.
4. Immediate dissemination of this Memorandum is earnestly desired.


WILFREDO E. CABRAL
Regional Director 

pprd/ab



"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"

Trunkline: 02-8682-5773/8684-4914/8647-7487

Website: depedcalabarzon.ph

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28 January 2021

Regional Memorandum

**HARMONIZATION OF PLANNING AND RESEARCH-RELATED
RECURRING AND SPECIAL REPORTS**

To **Schools Division Superintendents**
All others concerned

1. One of the region's strategies to strengthen its data management and provide its stakeholders timely, relevant, and reliable basic education reports for evidence-based decision-making is to harmonize all its recurring and special reports. In line with this, the virtual Harmonization of Planning and Research-Related Recurring and Special Reports will be conducted on February 3-4, 2021 via google meet.
2. The activity aims to:
 - 2.1 Map and harmonize all planning and research-related recurring and special reports;
 - 2.2 ensure the preparation of data on the 2021 regional priority indicators;
 - 2.3 craft a masterplan of recurring and special reports that will serve as guide to RO and SDOs and;
 - 2.4 gather issues and concerns, recommendations, and best practices relative to data management, report gathering mechanism and etc.
3. Participants in this activity are the Division Planning Officers (DPOs) and Senior Education Program Specialists (SEPS-for Planning and Research) of the schools division offices.
4. Essential to the conduct of this activity is the accomplishment of the survey form which can be downloaded at: bit.ly/3cjAHFN
5. Likewise, all concerned are enjoined to confirm their attendance on or before **January 29, 2021** by completing the online registration and uploading the accomplished template which can be accessed at: bit.ly/R4aHP-RRSP. The link



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for the virtual activity and program of activities will be sent to registered email addresses.

6. For queries and other concern, kindly contact Mr. Adrian A. Bullo via email at adrian.bullo@deped.gov.ph or pprd.calabarzon@deped.gov.ph.
7. Immediate and wide dissemination of this Memorandum is earnestly desired.


WILFREDO E. CABRAL
Regional Director 

pprd/ab