1. Pursuant to Article XV, Section 3(2) of the 1987 Philippine Constitution, the State shall defend the right of children to assistance, including proper care and nutrition, and special protection from all forms of neglect, abuse, cruelty, exploitation, and other conditions prejudicial to their development.

2. Republic Act No. 9155¹ declares that the Department of Education is vested with authority, accountability and responsibility of ensuring relevant and responsive basic education services operating within the bounds of pertinent laws and regulations.

3. The Department of Education recognizes the increase of Child Abuse and Bullying Incidents as a result of difficult situations faced by teachers and other officials including learners within and outside the school.

4. Item V, Section 16(A) of DepEd Order No. 40, s. 2012² provides that:

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¹ An Act instituting a frame work of governance for basic education, establishing authority and accountability, renaming the Department of Education, Culture and Sports as the Department of Education, and for other purposes.

² DepEd Child Protection Policy.

"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"

Trunkline: 02-8682-5773/8684-4914/8647-7487
Website: depedcalabarzon.ph
Document Inquiry: https://4a-teadoc.com/inquire
Facebook: DepEd R-4A Calabarzon
A. The School Head or the Schools Division Superintendent, upon receipt of the complaint, shall forward the same, within forty-eight (48) hours, to the Disciplining Authority, who shall then issue an Order for the conduct of a fact-finding investigation, not later than seventy-two (72) hours from submission. These periods shall be strictly observed, except when justified by circumstances beyond their control.

5. Rule VI, Section 8.4(J) of DepEd Order No. 55, s. 2013 provides that:

J. Accomplish the Intake Sheet xxx whenever there is an incident of bullying, maintain a record of all proceedings related to bullying, and submit reports xxx to the Division Office.

6. In compliance thereto, DepEd Region IV-A CALABARZON, as duty-bearer, in collaboration with its partners and stakeholders, exerts every effort to uphold the fundamental rights of children in basic education and ensures that the schools are safe places for education.

7. Consistent with Republic Act No. 11032, DepEd Region IV-A CALABARZON aims to streamline the current reporting systems and procedures relating to Child Protection. Thus, a systematic reporting of Child Abuse and Bullying Incidents is indispensable in the efficient and effective implementation of DepEd Order No. 40, s. 2012, DepEd Order No. 55, s. 2013 and other related DepEd Orders as it opens a platform for the prevention, early detection, immediate investigation, proper case management, and speedy resolution of Child Abuse and Bullying Incidents in DepEd CALABARZON taking into account the "Best Interests of Batang CALABARZON" as a primary and paramount consideration.

8. In view thereof, there is a need to constitute the Technical Working Group (TWG) that will craft the Guidelines on Express System of Reporting of Child Abuse and Bullying Incidents in DepEd CALABARZON.

9. Attached hereto are: (a) List of members of the TWG (Annex "A") that will craft the Guidelines on Express System of Reporting of Child Abuse and Bullying Incidents in DepEd CALABARZON; and (b) Schedule of Activities (Annex "B").

10. All TWG members are required to submit their respective official gmail addresses to the Legal Unit of this Office so as to be able to gain access to the working draft. Submission is on or before February 12, 2021.

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33 Implementing Rules and Regulations (IRR) of Republic Act No. 10627 otherwise known as the Anti-Bullying Act of 2013.
11. For further inquiries and clarifications, feel free to contact the Legal Unit through Kelvin P. Malib @ 682-1054 loc. 412, kelvin.malib@deped.gov.ph or legal.calabarzon@deped.gov.ph.

12. For compliance and information of all.
ANNEX “A”

CHAIRPERSONS AND MEMBERS OF THE TWG
Guidelines on Express System of Reporting of Child Abuse and Bullying Incidents in DepEd CALABARZON

CHAIRPERSON: WILFREDO E. CABRAL, Regional Director

CO-CHAIRPERSONS: JOCELYN B. BUILIG, Attorney IV, Regional Office
KELVIN P. MATIB, Special Investigator III, Regional Office

MEMBERS:
MICHAEL GIRARD R. ALBA, Chief-FTAD, Regional Office
REY M. VALENZUELA, Information Technology Officer I, Regional Office
ALBERTO C. COLASITO, Youth Formation Coordinator, Regional Office
RHINA MAY S. ELICANO, Attorney III, SDO Dasmariñas City
DANIEL V. CARPINA, Attorney III, SDO Cavite Province
JERICA CLARA S. MACHADO, Attorney III, SDO Cabuyao City
CARLO JUNE C. TIBAYAN, Attorney III, SDO, Sta. Rosa City
ROWELL B. MALABAG, Attorney III, SDO Lipa City
JESSIE V. VASQUEZ, Principal IV, SDO Quezon
MARIDEL O. MONFERO, District Guidance Coordinator III, SDO, Laguna
CHERRYL C. LORESCA, Guidance Counselor, SDO Sta. Rosa City
ARVIE CELESTE M. RUBIO, Education Program Specialist II, SDO Cabuyao City
ROWENA R. CARAVEO, Representative of Regional Juvenile Justice and Welfare Committee IV-A
MA. BONNIE CORAÑES-MANILunas, President, Division Federation PTA, SDO Antipolo City
RIAN ELLY MAE KALUBIRAN, Public Information Officer, Regional Federation of Supreme Student Government Officers, SDO General Trias City

SECRETARIAT:
SHIELA MAY A. GUBAT, Regional Office
OMER P. LICYAYO, Regional Office
CRISPIN B. BALAG-OY, Regional Office
## ANNEX “B”

### SCHEDULE OF ACTIVITIES

<table>
<thead>
<tr>
<th>Date</th>
<th>Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>February 16, 2021</strong>&lt;br&gt;9:00 a.m. to 5:00 p.m.&lt;br&gt;Online via Google Meet/Bulwagan ng Karunungan, DepEd Regional Office IV-A</td>
<td>• Background and objectives of the activity &lt;br&gt;• Policy enrichment and strategic direction on Child Protection</td>
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<tr>
<td><strong>February 23, 2021</strong>&lt;br&gt;9:00 a.m. to 5:00 p.m.&lt;br&gt;Online via Google Meet/Bulwagan ng Karunungan, DepEd Regional Office IV-A</td>
<td>• Presentation of Workshop 1 outputs &lt;br&gt;• Discussion of Workshop 1 outputs &lt;br&gt;• Consolidation of Workshop 1 outputs</td>
</tr>
<tr>
<td><strong>March 2, 2021</strong>&lt;br&gt;9:00 a.m. to 5:00 p.m.&lt;br&gt;Online via Google Meet/Bulwagan ng Karunungan, DepEd Regional Office IV-A</td>
<td>• Presentation of consolidated Workshop 1 outputs &lt;br&gt;• Workshop 2: &lt;br&gt;  - Implementation of roles and responsibilities &lt;br&gt;  - Policy analysis</td>
</tr>
<tr>
<td><strong>March 9, 2021</strong>&lt;br&gt;9:00 a.m. to 5:00 p.m.&lt;br&gt;Online via Google Meet/Bulwagan ng Karunungan, DepEd Regional Office IV-A</td>
<td>• Discussion and consolidation of Workshop 2 outputs &lt;br&gt;• Workshop/Crafting of the initial draft Guidelines</td>
</tr>
<tr>
<td><strong>March 16, 2021</strong>&lt;br&gt;9:00 a.m. to 5:00 p.m.&lt;br&gt;Online via Google Meet/Bulwagan ng Karunungan, DepEd Regional Office IV-A</td>
<td>• Identification of anticipated challenges and effective strategies &lt;br&gt;• Review of the draft Guidelines &lt;br&gt;• Validation of the draft Guidelines</td>
</tr>
<tr>
<td><strong>March 23, 2021</strong>&lt;br&gt;9:00 a.m. to 5:00 p.m.&lt;br&gt;Online via Google Meet/Bulwagan ng Karunungan, DepEd Regional Office IV-A</td>
<td>• Finalization of the draft Guidelines</td>
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<td><strong>March 30, 2021</strong>&lt;br&gt;9:00 a.m. to 5:00 p.m.&lt;br&gt;Bulwagan ng Karunungan, DepEd Regional Office IV-A</td>
<td>• Signing of the final Guidelines</td>
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