



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
GATE 2, KARANGALAN VILLAGE  
1900 CAINTA, RIZAL



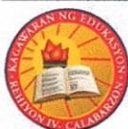
07 December 2020

**Regional Memorandum**

**REGIONAL AND SCHOOLS DIVISION OFFICE (RO-SDO) YEAR-END INTERFACE**

To **Assistant Regional Director  
Schools Division Superintendents  
RO-Functional Division Chiefs  
RO-Unit/Section Heads  
All others concerned**

1. In line with the continuous implementation of the Basic Education-Learning Continuity Plan (BE-LCP) and synchronization, alignment, finalization of the operational plans, interventions, and processes across governance levels, resilient to the challenges of a national crisis, the RO-SDO interface will be conducted on December 14 (Batch 1) & 15 (Batch 2), 2020 at NEAP Malvar, Batangas.
2. In this light, each SDO and RO-FD will present their BE-LCP operationalization relating to the challenges encountered and interventions conducted.
3. This face to face activity aims to discuss status and highlights of the FY 2020 and FY 2021 major PAPs for alignment with the Region's strategic directions, priorities, and compliance to existing planning and costing parameters particularly this COVID-19 pandemic. The activity shall also serve as the platform to initially discuss and update on urgent policy and operational issues in the implementation of the PAPs. Ultimately, it aims to assure the continuity and sustainability of all efforts and interventions provided this year at the different governance levels.
4. Participants to this activity are the Schools Division Superintendents, Functional Division Chiefs, Regional Office Unit and Section Heads and PPRD secretariat.



**"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"**

**Trunkline:** 02-8682-5773/8684-4914/8647-7487


**Website:** [depedcalabarzon.ph](http://depedcalabarzon.ph)

**Document Inquiry :** <https://r4a-teadoc.com/inquire>

**Facebook:** DepEd R-4A Calabarzon



5. Food and accommodation of participants relative to this activity will be charged against the Regional funds while travelling expenses of this activity are chargeable against local funds subject to usual government accounting rules and regulations. First meal to be served is breakfast and last meal is PM snacks.
6. The indicative program of activities is attached for your reference and guidance. For queries please contact [ard.calabarzon@deped.gov.ph](mailto:ard.calabarzon@deped.gov.ph) or [pprd.calabarzon@deped.gov.ph](mailto:pprd.calabarzon@deped.gov.ph).
7. Immediate and wide dissemination of this Memorandum is earnestly desired.

  
**WILFREDO E. CABRAL**  
Regional Director





**INDICATIVE PROGRAM OF ACTIVITIES**  
**REGIONAL AND SCHOOLS DIVISION OFFICE (RO-SDO) YEAR-END INTERFACE**  
 December 14-15, 2020

**Day 1 (December 14, 2020)**

Time	Activities	Persons Involved
8:00 – 8:30	Preliminaries	PPRD&HRDD
8:30 – 9:30	Director's Hour	RD Wilfredo E. Cabral
9:30 – 12:00	<b>Presentations on the Highlights of Accomplishments</b> (approximately 10 minutes per presentation)	
	<ul style="list-style-type: none"> <li>▪ Office of the Regional Director</li> <li>▪ CLMD</li> <li>▪ ESSD</li> <li>▪ FTAD</li> <li>▪ QAD</li> <li>▪ HRDD</li> <li>▪ PPRD</li> <li>▪ Admin</li> <li>▪ Finance</li> <li>▪ SDO Cavite Province</li> <li>▪ SDO Bacoor City</li> <li>▪ SDO Cavite City</li> <li>▪ SDO Dasmariñas City</li> <li>▪ SDO Imus City</li> <li>▪ SDO General Trias City</li> </ul>	Unit Heads Chief Job Zape Chief Eduarda Zapanta Chief Michael Girard Alba Chief Edenia O. Libranda Chief Luz E. Osmeña Chief Viemalyn M. Nama Chief Ann Geralyn T. Pelias Chief Marites L. Gloria SDS Rommel A. Bautista SDS Editha M. Atendido SDS Lourdes T. Bermudez SDS Celedonio B. Balderas Jr. SDS Rosemarie D. Torres SDS Doris D.J. Estalilla
12:00 – 1:00	LUNCH BREAK	
	<b>Continuation of presentations</b>	
	<ul style="list-style-type: none"> <li>▪ SDO Laguna</li> <li>▪ SDO Binan City</li> <li>▪ SDO Cabuyao City</li> <li>▪ SDO Calamba City</li> <li>▪ SDO San Pablo City</li> <li>▪ SDO Santa Rosa City</li> </ul>	SDS Marites A. Ibanez SDS Edna F. Agustin SDS Hereberto Jose Miranda SDS Susan DL. Oribiana SDS Daisy Z. Miranda SDS Manuela S. Tolentino
3:30 – 5:00	<b>Presentation of Regional Operational Plan for FY 2021</b>	
	Regional Operation Plan for FY 2021 <ul style="list-style-type: none"> <li>▪ Office of the Regional Director</li> <li>▪ CLMD</li> <li>▪ ESSD</li> <li>▪ FTAD</li> <li>▪ QAD</li> <li>▪ HRDD</li> <li>▪ PPRD</li> <li>▪ Admin</li> <li>▪ Finance</li> </ul>	



**INDICATIVE PROGRAM OF ACTIVITIES**  
**REGIONAL AND SCHOOLS DIVISION OFFICE (RO-SDO) YEAR-END INTERFACE**  
**December 14-15, 2020**

**Day 2 (December 15, 2020)**

Time	Activities	Persons Involved
8:00 – 8:30	Preliminaries	PPRD&HRDD
8:30 – 9:30	Director's Hour	RD Wilfredo E. Cabral
9:30 – 12:00	<b>Presentations on the Highlights of Accomplishments</b> (approximately 10 minutes per presentation)	
	<ul style="list-style-type: none"> <li>▪ Office of the Regional Director</li> <li>▪ CLMD</li> <li>▪ ESSD</li> <li>▪ FTAD</li> <li>▪ QAD</li> <li>▪ HRDD</li> <li>▪ PPRD</li> <li>▪ Admin</li> <li>▪ Finance</li> <li>▪ SDO Batangas Province</li> <li>▪ SDO Batangas City</li> <li>▪ SDO Lipa City</li> <li>▪ SDO Tanauan City</li> <li>▪ SDO Rizal</li> </ul>	Unit Heads Chief Job Zape Chief Eduarda Zapanta Chief Michael Girard Alba Chief Edenia O. Libranda Chief Luz E. Osmeña Chief Viemalyn M. Nama Chief Ann Geralyn T. Pelias Chief Marites L. Gloria SDS Merthel C. Evardome SDS Felizardo O. Bolaños SDS Homer N. Mendoza SDS Rogelio F. Opulencia SDS Cherry Lou D. Repia
12:00 – 1:00	<b>LUNCH BREAK</b>	
	<b>Continuation of presentations</b>	
	<ul style="list-style-type: none"> <li>▪ SDO Antipolo City</li> <li>▪ SDO Quezon</li> <li>▪ SDO Tayabas City</li> <li>▪ SDO Lucena City</li> </ul>	SDS Christopher R. Diaz SDS Elias S. Alicaya Jr. SDS Aniano M. Ogayon SDS Hermogenes M. Panganiban
3:30 – 5:00	<b>Presentation of Regional Operational Plan for FY 2021</b>	
	Regional Operation Plan for FY 2021 <ul style="list-style-type: none"> <li>▪ Office of the Regional Director</li> <li>▪ CLMD</li> <li>▪ ESSD</li> <li>▪ FTAD</li> <li>▪ QAD</li> <li>▪ HRDD</li> <li>▪ PPRD</li> <li>▪ Admin</li> <li>▪ Finance</li> </ul>	