



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
GATE 2, KARANGALAN VILLAGE
1900 CAINTA, RIZAL



19 November 2020

Regional Memorandum

Capability Building (CB) Program for Teachers and School Leaders Focus on Navigating Computer Applications/Communication Platforms and Its Utilization for the Improvement of School Operations and Learning Management

To **Schools Division Superintendents**

1. DepEd CALABARZON, through the Human Resource Development Division – National Educators Academy of the Philippines in the Region (HRDD NEAP- R), in coordination with the SDOs shall conduct the online CB Program for Teachers and School Leaders Focus on Navigating Computer Applications/Communication Platforms and Its Utilization for the Improvement of School Operations and Learning Management as scheduled in the Division Training Implementation Plan at <https://bit.ly/COURSE2DTIP> .
2. Participants to this online training are teachers, school heads and supervisors. Priority shall be given to the pre-registered participants. They are required to have with them at least 2 available gadgets, a smart phone and a laptop or 2 laptops. Please find the suggested online training matrix at <https://bit.ly/COURSE2MATRIX>.
3. The regional monitoring team will monitor the conduct of the training as scheduled by the SDO.
4. Learning facilitators and Contributing Writers (ITO) shall run the sessions as requested by the SDOs on the set schedule.
5. Below are the lists of Learning Facilitators and Program Monitoring Team.



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Trunkline: 02-8682-5773


Website: depedcalabarzon.ph

Document Inquiry : <https://r4a-teadoc.com/inquire>

Facebook: DepEd R-4A Calabarzon

Learning Facilitators and Contributing Writers (ITO)	
SDO	Names
Bacoor City	Julie Boy Valeroso
Batangas	Eleazar C. Magsino
	Erickson T. Gutierrez
	Movita O. Cruzat
	Neneth Adame
	Rey Alexis L. Malabanan
Biñan City	Leslie D. Valeña
	Marilyn E. Macababbad
Calamba City	Rodel Sulsona
Imus City	June Bence Adelan
Lipa City	Jun Patrick Balita
Quezon	Hernando C. Cortez
Rizal	Bernadette R. Bulawan
	Christopher A. Olaya
	Cris Dinozo
	Marlon S. Marquez
Tanauan City	Ronald V. Ramilo
Tayabas City	Edmar G. Rada
	Mary Grace M. Cabili
San Pablo City	Henry P. Contemplacion
Santa Rosa City	Marigen N. Leosala
Program Monitoring Team	
1	Luz E. Osmeña
2	Jisela Ulpina
3	Nadina Gatón
4	Donna Laya Lago
5	Jerome A. Chavez
6	Mark Anthony R. Malonzo
7	Maricris R. Tadioan
8	Glenda S. Dela Torre
9	Meliza Liporada
10	Jonalyn Pattalitan
11	Rey Valenzuela

6. For clarifications, confirmation and other logistical concerns, please contact Jerome A. Chavez, EPS and Mark Anthony R. Malonzo, SEPS, HRDD-NEAP RO at numbers 09178885833/ 09176581255 or email at neap.calabarzon@deped.gov.ph.
4. Immediate and widest dissemination of this Memorandum is desired.


WILFREDO E. CABRAL
 Regional Director