



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
GATE 2, KARANGALAN VILLAGE
1900 CAINTA, RIZAL



10 November 2020

Regional Memorandum

GUIDELINES ON THE RELEASE, ACCESS AND USE OF PIVOT 4A SLMs

To **Schools Division Superintendents**

1. The DepEd CALABARZON, through the Curriculum and Learning Management Division (CLMD), in its commitment to deliver quality basic education in this time of pandemic, issues this **Guideline on the Distribution and Use of PIVOT4A Self Learning Materials for Quarter 2 (SLMs)**.
2. With the approval of DepEd Secretary Leonor Magtolis-Briones, Kindergarten to Grade 10 learners shall use the PIVOT4A Self-Learning Materials (SLMs) while Alternative Delivery Mode (ADM) materials initiated by the Central Office shall be utilized by the Senior High School learners. All other LRs that will be introduced to the learners by any SDO shall be reported to the CLMD for approval. PIVOT 4A SLMs shall be the main materials to be used in preparing lessons (and scripts) for Online Distance Learning, TV/Radio-Based Instruction and Blended Distance Learning.
3. Officials and personnel who are given regional access to the Quarter 2 PIVOT Modules are Schools Division Superintendents, Assistant Schools Division Superintendents, CID Chiefs, CID LR Supervisors and Division LR PDOs. Teachers and other personnel who wish to secure copies of the modules shall coordinate and forward their request to the SDO.
4. PIVOT4A SLMs shall not be modified, obliterated, reformatted, repackaged, among others, in any manner. These changes include, but not limited to, the removal of the answer keys, reducing or resizing that will affect the quality of the SLMs.
5. Teachers shall not be required to reproduce the LRs using their personal money and resources. School Heads are encouraged to optimize the utilization of the school MOOE in the reproduction and distribution of the LRs.
6. Each SDO shall form its conformance review team or error watch group which shall look into the pages of the PIVOT4A SLMs prior to their distribution to schools and the actual printing. Errors and inaccuracies which may be identified shall be immediately reported to RO4A CLMD-LRMS for appropriate action.



"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"

Trunkline: 02-8682-5773 / 8684-4914 / 8647-7487 local 420

Website: depedcalabarzon.ph

Document Inquiry : <https://r4a-teadoc.com/inquire>

Facebook: DepEd R-4A Calabarzon

7. Private schools and stakeholders who wish to secure copies of the SLMs shall write a letter address to the Regional Director through the CLMD Chief for approval.
8. For more information or queries, contact **JOB S. ZAPE JR.**, Chief of the Curriculum and Learning Management Division at (02) 8647-4914 / 8682-5773 local 110 or via email at lmd.calabarzon@deped.gov.ph.
9. Immediate dissemination and strict compliance to this Memorandum is directed.



WILFREDO E. CABRAL
Regional Director

clmd/jsc

