



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
GATE 2, KARANGALAN VILLAGE
1900 CAINTA, RIZAL




25 January 2020

Regional Memorandum

**RESCHEDULING OF THE CAPACITY BUILDING FOR CHAIRPERSONS
AND MEMBERS OF THE FORMAL INVESTIGATION COMMITTEE**

To **Schools Division Superintendents**

1. With reference to Regional Memorandum No. 37 s. 2021, re: **Capacity Building for Chairpersons and Members of the Formal Investigation Committee**, please be informed that the said activity shall be moved to **February 9-11, 2021**.
2. For queries and other concern, kindly contact **Ms. Clemencia Minimo** via email at legal.calabarzon@deped.gov.ph or thru call at 09178885893.
3. Immediate and wide dissemination of this memorandum is earnestly desire.


WILFREDO E. CABRAL
Regional Director

legal/jlm



"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"

Trunkline: 02-8682-5773/8684-4914/8647-7487
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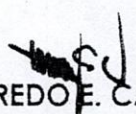
19 January 2020

Regional Memorandum

**CAPACITY-BUILDING FOR CHAIRPERSONS AND MEMBERS
OF THE FORMAL INVESTIGATION COMMITTEE**

To **Schools Division Superintendents**

1. Section 21 of DepEd Order No. 49 s. 2006 provides that the Disciplining Authority shall issue an Order creating the Formal Investigation Committee which shall be composed of (1) the Schools Division Superintendent or his/her duly authorized representative, who must have the rank of at least Division Supervisor; (2) a representative of the local, or in its absence, any existing provincial or national teachers organization; and (3) a Supervisor of the Division.
2. In this regard, this Office through the Legal Unit will be conducting a **VIRTUAL-CAPACITY BUILDING FOR CHAIRPERSONS AND MEMBERS OF THE FORMAL INVESTIGATION COMMITTEE** on **FEBRUARY 10-12, 2021**.
3. Participants of this activity are the selected personnel from the regional office and schools division offices who act as chairpersons or members of the formal investigation committees in their respective offices. Attached "Annex A" is the list of participants for reference.
4. All the participants are enjoined to confirm their attendance on or before January 28, 2021 by accomplishing the online registration which can be access at: <http://bit.ly/CBCFI2021>
5. For queries and other concern, kindly contact **Ms. Clemencia Minimo** via email at legal.calabarzon@deped.gov.ph or thru call at 09178885893.
6. Immediate and wide dissemination of this memorandum is earnestly desired.


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Department of Education Region IV-A

Request Form for change in the Calendar of Activities

To be filled out by the requester	
Functional Division/Section/Unit:	
Date of Request:	
Type of Request:	<input checked="" type="checkbox"/> Change of date <input type="checkbox"/> Major Title Revision
For Change of Date	
Title of Activity:	Capacity-Building for Chairpersons and Members to the Formal Investigation Committee
Original Date based on Calendar:	February 10-12, 2021
New Schedule:	FEBRUARY 9-11, 2021
Brief explanation why the activity needs to be rescheduled:	February 12, 2021 is a Notional Holiday.
For Change of Title/ Major Title Revision	
Original Title of Activity:	
New Title of Activity:	
Reason/s:	

Requested by:


JOCELYN B. BUCLIG
Attorney IV
Jan. 25, 2021

To be filled out by Policy, Planning and Research Division	
No. of Affected Activity/ies:	
Remarks:	

Reviewed by

Approved by:

Adrian A. Bullo
Statistician I
Policy, Planning and Research Division
Date

Viernalyn M. Nama
Chief Education Supervisor
Policy, Planning and Research Division
Date