



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
GATE 2, KARANGALAN VILLAGE  
1900 CAINTA, RIZAL



Office of the Regional Director


March 22, 2021

**Regional Memorandum**

**FIRST QUARTER COORDINATION MEETING OF SCHOOLS DIVISION OFFICES BUDGET OFFICERS AND ACCOUNTANTS**

To Schools Division Superintendents

1. In preparation of the end of the First Quarter of FY 2021, the Finance Division will conduct the First Quarter Virtual Coordination Meeting on March 25, 2021; 9:00 – 12: 00NN.
2. The objective of this virtual meeting is to update the SDOs on the status of funds for the first quarter ending of the current fiscal year, release of allotment on New School Personnel Positions (NSPP) and other finance-related issues/concerns.
3. Participants to this meeting are the SDOs budget officers, accountants and selected from the Finance Division of the Regional Office. Link will be provided to your respective email (c/o Regional Office Proper).
4. For immediate compliance.

  
**WILFREDO E. CABRAL**  
Regional Director

fd/lae



**"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"**

**Trunkline:** 02-8682-5773/8684-4914/8647-7487

**Website:** [depedcalabarzon.ph](http://depedcalabarzon.ph)

**Document Inquiry :** <https://r4a-teadoc.com/inquire>

**Facebook:** DepEd R-4A Calabarzon