Regional Memorandum

COORDINATION MEETING ON THE PREPARATION OF
BUDGET EXECUTION DOCUMENT (BED) NO. 2 AND
BUDGET ACCOUNTABILITY REPORT (BAR) NO. 1
FOR THE FISCAL YEAR 2021

To

Schools Division Superintendent
All Others Concerned

1. With reference to the DBM Circular Letter No. 2018-10 dated November 8, 2018 and
DBM & COA Joint Circular No. 2019-1 dated January 1, 2019, all agencies are
mandated to regularly submit Budget Execution Documents (BEDs) and Budget
Accountability Reports (BAR) to oversight agencies on financial management.

2. In conjunction with the region’s preparation of its overall physical plans for FY 2021,
the Regional Office through the Policy, Planning and Research will hold a virtual
coordination meeting on November 18, 2020 (8am-12nn) via Google Meet.

3. This meeting aims to achieve the following:
   
   3.1 Discuss the rationale and reiterate the guidelines on the submission of BEDs
   & BARs;

   3.2 present the new indicators and the Targets of CO & RO for the
   BED 2 FY 2020;

   3.3 harmonize the accomplishment and submission of BED 2 & BAR 1;

   3.4 and discuss other planning related concerns.

4. The participants of this activity are the Division Planning Officers of each schools
division office.

5. Immediate dissemination of this memorandum is desired.

WILFREDO E. CABRAL
Regional Director

pprd/ab