



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
Gate 2 Karangalan Village
1900 Cainta, Rizal



TO : ALL SCHOOLS DIVISION SUPERINTENDENTS
ALL OTHERS CONCERNED

FROM : *Carlito D. Rocafort*
CARLITO D. ROCAFORT
Schools Division Superintendent
Officer-In-Charge
Office of the Regional Director

SUBJECT : MENU PLANNING WORKSHOP OF NUTRITIONISTS FOR NON-COMMUNICABLE DISEASES

DATE : May 20, 2019

1. The Department of Health Regional Office CALABARZON in coordination with the Department of Education CALABARZON will be conducting an activity entitled **MENU PLANNING WORKSHOP OF NUTRITIONISTS FOR NON-COMMUNICABLE DISEASES** from May 30-31, 2019 (4th Batch), at The Selah Garden Hotel, Pasay City.
2. The objective of the activity is to introduce new approaches on Menu Planning to come up with healthy food choices for students in school canteens.
3. The participants to this activity are: one (1) Division Focal Person for School Canteen Monitoring and one (1) School Canteen Manager per Division.
4. Kindly submit the name of participants to <http://bit.ly/DOHMenu> on or before May 24, 2019
5. Participants are expected to be at the venue by 8:00 AM of May 30, 2019 for the Registration. Participants are also advised to bring laptop for the workshop activities.
6. **School Canteen Managers are advised to bring sample menu offered in their canteen, printed photos of the foods served and printed photos of their canteen.**



Trunk Line: (02) 682-5773 / 684-4914 / 647-7487
Fax: (02) 682-2114
Website: depedcalabarzon.ph
Facebook: DepEd R-4A Calabarzon
E-mail: region4a@deped.gov.ph



7. The participants shall be entitled to service credits in accordance with DepEd Order No. 53 s. 2003 entitled *Updated Guidelines on the Grant of Vacation Service Credits to Teachers*. Likewise, non-teaching personnel, including management staff shall be provided with Compensatory Time-Off (CTO) per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 02 s, 2004 on *Non-Monetary Remuneration for Overtime Service Rendered*.
8. Travel expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
9. For further information you may contact Mr. Neil B. Evangelista, Nutritionist-Dietitian II at +639472998999 or email at neil.evangelista@deped.gov.ph
10. Immediate dissemination of this Memorandum is earnestly desired.