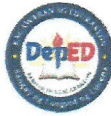




Republic of the Philippines
 Department of Education
 Region IV-A (CALABARZON)
 Schools Division of Lucena City



Document Code: DEPED-LCN-SDO-CL	
Document Title: COMMUNICATION LETTER	
Revision: 1	Page: 2 of 2
Prepared: QMR	Reviewed: ASDS
Approved: SDS	Effectivity: SEPT. 24, 2018

2019-SDS-002

May 7, 2019

DIOSDADO M. SAN ANTONIO
 Director IV
 DepED Region IV- CALABARZON
 Karangalan Village, Cainta Rizal

Thru: **CARLITO D. ROCAFORT**
 OIC – Assistant Regional Director

Sir:

On behalf of the Regional Association of Schools Division Superintendents, Incorporated (RASSI), may I humbly request permission from your office for us to conduct our team building activities at Watersport Complex, Pili, Camarines Sur on May 11-12, 2019.

The activities are intended to strengthen the bond of solidarity among all SDSs and ASDSs with the top management of the Regional Office to meet the new challenges in the coming school year and beyond. Therefore, we request that the event be allowed on official business for all concerned.

Further, we also request that you join us, along with ARD Carlito D. Rocafort, to give more meaning to the event.

Yours truly,

ANIANO M. OGAYON
 President, RASSI

*Recommending Approval:
 Carlito D. Rocafort
 07 May 2019*

*Approved: [Signature]
 DIOSDADO M. SAN ANTONIO
 RD
 07 May 2019*