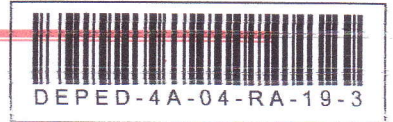




Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
Gate 2 Karangalan Village
1900 Cainta, Rizal



REFERENCE : DEPED-4A-04-RM-19-120

DATE : FEBRUARY 21, 2019

TITLE : DELIVERY OF TECHNICAL ASSISTANCE TO DISTRICTS AND SCHOOLS

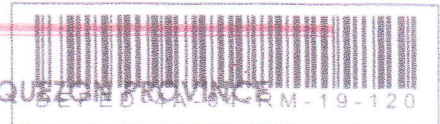
- 1) Relative to the conduct of technical assistance at Mauban Quezon on February 27, 2019, teachers of Manuel S. Enverga Memorial Schools of Arts and Trade and Liwayway National High School are requested to attend the activities as their SLAC Session for the month of February.
- 2) Other details in the previous memorandum is still in effect. Please see the attached Memorandum for your perusal.
- 3) Immediate dissemination of this activity is highly desired.





Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

Gate 2 Karangalan Village
1900 Cainta, Rizal



TO: SCHOOLS DIVISION SUPERINTENDENTS OF QUEZON PROVINCE AND LUCENA CITY

FROM: DIOSDADO M. SAN ANTONIO
Director IV *ds* 02/19/19

SUBJECT: DELIVERY OF TECHNICAL ASSISTANCE TO DISTRICTS AND SCHOOLS

DATE: FEBRUARY 19, 2019

- 1) As an outgrowth of the conducted circumstantial inquiry by the Field Technical Assistance Division, this office thru the Regional Field Technical Assistance Team (RFTAT) will provide technical support and guidance to the following:

Division	District	Date
Quezon	Mauban, Quezon	February 26, 2019 1:00 – 5:00 PM
Lucena City	West District	February 27, 2019 1:00 PM – 5:00 PM
	North District	

- 2) This activity aims to:
- Deepen knowledge on the following:
 - Misconduct thru Child Abuse
 - Conduct Prejudicial to the best interest of the service
 - Neglect of Duty
 - Misconduct, Dishonesty and falsification of official documents
 - Strengthen awareness on roles, responsibility and accountability and its legal sanctions;
 - Conduct of Managing Stress thru Mindfulness;
 - Revitalize human aspects to build up character and personality development
- 3) Participants to this activity are as follows:
- SGOD SBM Coordinators
 - Public Schools District Supervisor
 - School Head of Elementary and Secondary
 - Department Head



- 4) This activity will serve as the School Learning Action Cell (SLAC) and District Learning Action Cell (DisLAC) for the month of February. Requirements in the conduct of this activity shall be done by the school accordingly. The school is requested to prepare the venue, LCD, laptop and sound system for the activity.
- 5) Presence of the SDS/ASDS during the activity is very much appreciated.
- 6) Attendance of the above mentioned participants is highly expected. The usual support and assistance are hereby acknowledged. Attached is the schedule of activities. Travel and other related expenses of the Regional Office personnel are charged against regional funds while the SDO, Districts and Schools are against local funds subject to the usual accounting and auditing rules and regulations.
- 7) For inquiry, please contact tel. no. 682-5773 local 112 or mobile number 09352117219 and look for Mr. Michael Girard R. Alba.
- 8) Immediate dissemination of this Memorandum is enjoined.

TECHNICAL ASSISTANCE ACTIVITIES

Time	Activity	Person in Charge
1:00 PM – 1:20 PM	MOL	Andrea Mabel E. Abrencillo Education Program Supervisor
1:20 PM – 2:00 PM	FGD Being Human	Agnes G. Rolle Chief - FTAD
2:00 PM – 3:00 PM	Deepening knowledge on Misconduct thru Child Abuse, Conduct Prejudicial to the best interest of the service ,Neglect of Duty ,Misconduct, Dishonesty and falsification of official documents.	Kevin P. Matib Special Investigator III
	Legal Sanction on Public Servants Accountability	
3:00 PM – 3 30 PM	Roles and Responsibilities of School Heads cum Code of Ethics	Andrea Mabel E. Abrencillo Education Program Supervisor
3:30 PM – 4:00 PM	Revitalize human aspects to build up character and personality development	Agnes G. Rolle Chief - FTAD
4:00 PM – 4:30 PM	Managing Stress thru Mindfulness	Michael Girard R. Alba Education Program Supervisor
4:30 PM – 5:00 PM	Closing Activities - Synthesizing - Filling up of forms	Andrea Mabel E. Abrencillo and Michael Girard R. Alba Education Program Supervisors