



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
Gate 2 Karangalan Village
1900 Cainta, Rizal



TO : **SCHOOLS DIVISION SUPERINTENDENTS**
(Divisions of Antipolo City, Cavite, Lucena City, and Quezon)

FROM : **DIOSDADO M. SAN ANTONIO**
Director IV

SUBJECT : **PARTICIPANTS TO THE FINALIZATION OF THE DRAFT OF THE PHILIPPINE STANDARDS FOR SCHOOL HEADS/SUPERVISORS CUM AUTHORITY TO TRAVEL**

DATE : **JANUARY 28, 2019**

1. Pursuant to the communication from the Bureau of Human Resource and Organizational Development (BHRD) dated 25 January 2018, the participants to the Finalization of the Draft of the Philippine Professional Standards for School Heads/Supervisors at Microtel Inn and Suites, UP-Ayala Technohub, Quezon City on January 29-30, 2019 from 8:00 am to 5:00 pm are as follows:

Name of Participants	Designation/Division
Bernadette Sumagui	Principal, SDO Cavite
Grace Salvatus	Principal, SDO Quezon
Chinita Tolentino	PSDS, SDO Lucena City
Arlene Tayona	SEPS, SDO Antipolo City
Jerome Chavez	EPS, Regional Office

2. Transportation, meals, and accommodation expenses of the participants shall be charged against RCTQ Funds upon submission of official documents (e.g. receipts, bus ticket, travel itinerary). Incidental expenses may be charged against local funds.
3. For inquiries, you may contact Mr. Jerome Chavez, EPS Mathematics, of the Curriculum and Learning Management Division (CLMD) at (02) 682-5773 or email at clmd.calabarzon@deped.gov.ph.
4. Strict compliance with and immediate dissemination of this Memorandum is sincerely encouraged.

