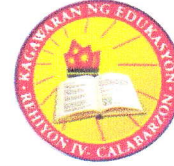
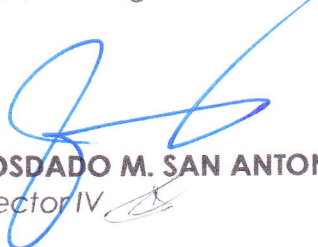




Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
Gate 2 Karangalan Village
1900 Cainta, Rizal



TO : Assistant Regional Director
Chiefs of Functional Divisions
Selected Regional Office Staff

FROM : **DIOSDADO M. SAN ANTONIO**
Director IV 

SUBJECT : Program Implementation Review (2nd Quarter)

DATE : June 21, 2018

1. The Quality Assurance Division (QAD) in collaboration with the Policy, Planning and Research Division (PPRD) and Finance Division (FD) will be holding the 2018 2nd Quarter Program Implementation Review (PIR) for programs and projects as reflected in the Calendar of Activities at the Bulwagan ng Karangalan Hall on July 3 – 4, 2018.
2. Specifically, the activity has the following objectives:
 - a. Review the status of program implementation vis-à-vis the work Financial Plan (WFP) 2018;
 - b. Identify implementation bottlenecks and discuss the corresponding actions taken and proposed solutions;
 - c. Make necessary adjustments to enhance program implementation.
3. All incidental expense that will be incurred in the said activity shall be charged against local funds subject to usual accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is desired.

QAD/dhi

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AJA17-0078

Program Implementation Review (Second Quarter)

INDICATIVE PROGRAM OF ACTIVITIES

Day 1

TIME	ACTIVITY	PRESENTER
8:00-8:15 AM	Opening Program -National Anthem -Prayer -CALABARZON March	QAD Staff
8:15- 12:00 NN	Management Review	RD Diosdado M. San Antonio ARD Francis Cesar B. Bringas
LUNCH BREAK		
1:30 PM – 2:30 PM	Summary of RMEA Accomplishment (2 nd Quarter, 2018)	Mr. Elino S. Garcia
2:30 PM - 3:00 PM	Budget Utilization Rate (April - June, FY2018)	Ms. Marites Gloria
3:00 PM – 5:00 PM	Presentation of the 2 nd Quarter Accomplishment using RMEA Template	Functional Division Chiefs

Day 2

TIME	ACTIVITY	PRESENTER
8:00-8:15 AM		QAD Staff
8:15 AM- 11:30 AM	Physical and Financial Plan 2018	Mr. Karl Erickson Eborra Ms. Laarni Evaristo
LUNCH BREAK		
1:00 PM-2:30 PM	Calendar of Activities based on WFP 2018 Budget	Mr. Karl Ericson Eborra
2:30 PM-4:00 PM	Catch- up Plans for 2 nd Quarter spill-over activities	ARD Francis Cesar B. Bringas
4:00 PM- 4:30 PM	Next Steps	ARD Francis Cesar B. Bringas
4:30 PM -5:00 PM	Closing Program	