



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
Gate 2 Karangalan Village
1900 Cainta, Rizal



TO : ALL SCHOOLS DIVISION SUPERINTENDENTS
CHIEFS, RO FUNCTIONAL DIVISIONS

FROM : DIOSDADO M. SAN ANTONIO
Director IV *[Signature]*

SUBJECT : ONE-DAY CONFERENCE OF M&E IN-CHARGE/FOCAL PERSONS OF
SCHOOLS DIVISION OFFICES AND REGION'S FUNCTIONAL
DIVISIONS

DATE : June 4, 2018

1. This Office through Quality Assurance Division shall conduct One-Day Conference of all SDOs In-charge in M&E and RO FDs Focal Persons in Monitoring on June 18, 2018, 8:30 A.M. at the DepED Regional Office, Gate 2, Karangalan Village, Cainta, Rizal.
2. The objectives of this conference are to:
 - discuss the issues and concerns relative to the QATAME of training delivery;
 - share practices of the SDOs in addressing the issues and concerns on M&E;
 - briefly discuss some updates on L&D System and the critical roles of QATAME in different subsystems; and
 - craft a plan for the contextualization and customization of different QATAME tools and forms.
3. Each Schools Division is advised to send one (1) participant, preferably the SEPS In-charge of M&E (Lead QATAME Associate) while RO FD Chiefs shall send the Monitoring Focal Person/s or representative/s. Aligned with the above-listed objectives, SEPSs are expected to raise salient points for discussions during the conference. The participation of RO FDs representatives during discussion and planning are also enjoined.
4. Meal expenses of the participants shall be charged against regional funds while travelling and other incidental expenses of participants from SDOs relative to this conference shall be charged against local funds subject to government usual accounting and auditing rules and regulations.
5. For immediate dissemination and strict compliance of all concerned.



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