



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
Gate 2 Karangalan Village
1900 Cainta, Rizal



DEPED-4A-RM-000-18

DEPED-4A-08B-RM-18-313

TO : SCHOOLS DIVISION SUPERINTENDENTS

FROM : DIOSDADO M. SAN ANTONIO
Director IV-A

SUBJECT : CONSULTATIVE MEETING OF SCHOOLS DIVISION OFFICE CASHIERS

DATE : JUNE 5, 2018

1. This office through the Cash Section will conduct a Consultative Meeting of all Schools Division Cashiers on June 19, 2018 at 8AM to 5PM to be held at the **Bulwagan ng Karangalan**, Gate 2, Karangalan Drive, Cainta Rizal.
2. The meeting aims to address pressing issues affecting the operation of the Cash Section/unit.
3. Participants to the said meeting are the SDO Cashiers. They are expected to bring their identified top three major issues and concerns.
4. Travel expenses of all SDO participants relative to the conduct of this meeting shall be charged against local funds while food and other incidental expenses shall be charged against Regional funds, subject to usual COA accounting rules and regulations.
5. Immediate and wide dissemination of this Memorandum is earnestly desired.



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