



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
Gate 2 Karangalan Village
1900 Cainta, Rizal



DEPED-4A-RM-09-18- 301

TO : SCHOOLS DIVISION SUPERINTENDENTS
Attention: SDO Accountants and Budget Officers

FROM : DIOSDADO M. SAN ANTONIO
Director IV

SUBJECT : ONE-DAY MEETING ON FINANCIAL CONCERNS

DATE : May 30, 2018

1. Please be informed that a One-Day Meeting on Financial Concerns will be held on June 6, 2018; 9:00 a.m. at the Bulwagan ng Karangalan Hall, Gate 2, Karangalan Drive, Cainta, Rizal.
2. Tentative agenda are as follows:
 - Request for allotment and cash Requirement
 - Supporting documents for submission to DBM
 - Updates on the status of allotment and cash (EO May, 2018)
 - Incoming activities for the Finance; and
 - Other matters
3. No representative is allowed.



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