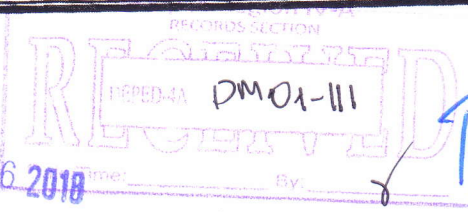




RC-0-5293



Office of the Undersecretary  
DM-CI-2018-00  
**MEMORANDUM**

**FOR :** REGIONAL DIRECTORS  
REGIONAL SECRETARY, ARMM

**FROM :** *Lorna A. W.*  
LORNA DIG DINO  
Undersecretary for Curriculum and Instruction

**SUBJECT :** Request for Participants in the Orientation of the  
Division and Regional Research Coordinators on the  
BCD NCRC Guidelines

**DATE :** May 31, 2018

*To: SDSs  
For your appropriate  
action, please  
Thank you!  
John Kelvin Briones  
June 2018*

The Curriculum and Instruction Strand, through the Bureau of Curriculum Development (BCD), shall conduct the **Orientation of the Division and Regional Research Coordinators on the BCD NCRC Guidelines**, which aims to ensure clear understanding of the guidelines for the 2018 BCD National Curriculum Research Conference. The said activity will be held on, June 13-14, 2018 in the National Capital Region.

In this regard, we would like to request for the participation of your **Planning, Policy, and Research Division (PPRD) chief in the region**, or his/her representative, who has been heavily involved in the Regional Research Committee. We would also like to request the participation of **chiefs in the Schools Governance Operations Divisions (SGOD)**, or their representative, who has also been involved in the Schools Divisions Research Committee.

The participants are advised to bring a laptop for the mini-workshop after the actual orientation.

The Basic Education Sector Transformation (BEST) shall cover the board and lodging expenses for this activity. The travel expenses of the participants shall be charged against their local funds. Expenses shall be subject to usual government accounting and auditing rules and regulations.

Check-in is on June 13 at 9AM, and the check-out is on June 14 at 2PM, strictly. No accommodation will be provided to those who will arrive at the venue prior to the said check-in date and time. Participants are advised to arrive at the venue promptly to maximize the time for the orientation.

Please send your confirmation to Mr. John Kelvin Briones through [johnkelvin.briones@deped.gov.ph](mailto:johnkelvin.briones@deped.gov.ph) or 0927-184-9054 **on or before June 5, 2018**. Mr. Briones shall also provide the details on where the activity will take place.

Thank you for your usual support to the programs of DepEd.