



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
Gate 2 Karangalan Village
1900 Cainta, Rizal



DEPED-4A-RM-03-18- 187

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TO : ALL SCHOOLS DIVISION SUPERINTENDENTS
ALL DIVISION YOUTH FORMATION COORDINATORS
ALL OTHERS CONCERNED

FROM : DIOSDADO M. SAN ANTONIO
Director IV

SUBJECT : VENUE AND ADDITIONAL LIST OF TECHNICAL WORKING GROUP
TO THE REGIONAL MASS TRAINING OF CAREER ADVOCATES FOR
GRADE 12 CAREER GUIDANCE PROGRAM IMPLEMENTATION

DATE : March 23, 2018

1. Relative to the conduct the Regional Mass Training of Teachers (MTOT) on the Implementation of Career Guidance Program on **March 25-28, 2018**.
2. The venue will be at the **Tagaytay International Convention Center**, Kaybagal South, Tagaytay, Cavite
3. Attached is the list of additional technical working group for the said training.
4. Participants are expected to be at the venue by **8:00 AM on March 26, 2018 (Monday)** with breakfast as the first meal while the Members of the TWG, Facilitators and Personnel from the Regional Office are expected to be at the venue **by 2:00 PM on March 25, 2018 (Sunday) for the final meeting**.
5. Facilitators, Members of the TWG and Personnel from the Regional Office are entitled to (1) one day compensatory time-off for the meeting conducted during Sunday (March 25, 2018).
6. Travel expenses shall be charged against the local funds, subject to the usual accounting and auditing rules and regulations.
7. For further details, please contact Mr. Neil B. Evangelista, Regional Youth Formation Coordinator at +63 947 299 8999
8. Immediate dissemination of this Memorandum is earnestly desired.



List of Additional TWG (March 25-28, 2018)

Division / Office		Name of Participants
San Pablo City	TWG	Cirila B. Cobrana
Batangas Province	TWG	Alejandro R. Manalo, Jr.
Calamba City	TWG	Yumi Angela S. Valderama