



February 28, 2018

DR. DIOSDADO M. SAN ANTONIO
OIC-Regional Director
Department of Education IV-A
Karangalan Elementary School
Karangalan Village, Cainta, Rizal

Attention: Ms. Maria Susana B. Oliveros
Admin Officer II

Dear **Director San Antonio:**

The Civil Service Commission Regional Office No. 4 will be conducting its 25th Annual Conference of the Regional Council of the Human Resource Management Practitioners on May 22-24, 2018 in Odiongan, Romblon.

May we therefore invite participants from your agency, preferably the HRM Officer, Administrative Officer and other interested staff to attend this momentous gathering of HR practitioners. The details on registration fee per participant, whether on live out or live-in basis, and the equivalent number of hours of Leadership and Management Training will be provided in the next posting of updates.

For further information and clarification, do not hesitate to call our Field Office at telephone number 046-4719238 or the Human Resource Division (HRD) at telephone number 02-9271832.

Thank you for your usual support in the capacity building of your employees and in the programs and endeavours of the Commission.

Very truly yours,

NEL SHERWIN A. CARNETES
Director II

To: SDSs
for your appropriate
action please.
Thank you!
8 Mar 2018