



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
Gate 2, Karangalan Village, Cainta Rizal



DEPED-4A-RM-07-17- 672

TO : Assistant Regional Director
Functional Division Chiefs/Unit/Section Heads
Schools Division Superintendents

FROM : **DIOSDADO M. SAN ANTONIO**
Director IV

SUBJECT : Addendum to the Regional Memorandum No. 621 re: Final Validation of the Delivery Unit's 2016 Performance-Based Bonus Ranking Forms and Other Requirements.

DATE : November 27, 2017

Please be informed that the venue for the Final Validation of the Delivery Units 2016 Performance-Based Bonus Ranking Forms and Other Requirements will be on BSA Twin Towers Hotel, Bank Drive, Ortigas Center, Mandaluyong City.

The participants in this activity are advised to bring the following:

- a. School Level Form 1.1 with DBM Template (Consolidated School Level Form 1.2 with DBM Template for Finalization and Validation).
- b. Division Level Form 1.0 with DBM Template (Consolidated Division Level Form 1.2 for Finalization and Validation).
- c. Laptop
- d. Extension Wires
- e. Pocket Wifi/ Wireless Broadband Device

The expenses relative to this activity such as food and accommodation is chargeable against the Regional Office Funds while the travelling expenses of all the participants will be charged to the local funds subject to the usual accounting rules and regulations.





Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
Gate 2, Karangalan Village, Cainta Rizal



DEPED-4A-RM-07-17- 672

Likewise, the participants are advised that the food to be served during the first day of the activity (December 1, 2017) are breakfast, lunch, pm snacks, dinner, and on the second day (December 2, 2017), breakfast and lunch.

Immediate dissemination of this Memorandum is desired.

