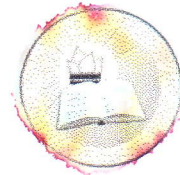




Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
Gate 2, Karangalan Village, Cainta Rizal



DEPED-4A-RM-07-17- 611

TO : Assistant Regional Director
Functional Division Chiefs/Unit/Section Heads
Schools Division Superintendents

FROM : **DIOSDADO M. SAN ANTONIO**
Director IV *12a 11.20.17*

SUBJECT : Submission of the 2017 Office Performance Commitment and Review Form (OPCRF) and Individual Performance Commitment and Review Form (IPCRF)

DATE : November 16, 2017

Pursuant to the provisions of the Department Order No. 2, s. 2017, the Regional Office Performance Management Team (RO PMT) conducts the performance review and evaluation at the end of the performance cycle.

As such, this Office would like to reiterate the submission of the DepEd Regional Office IV's functional division/units and the Schools Division Offices 2017 OPCRF to the Policy Planning and Research Division Office, and the Regional Office employees 2017 IPCRF to the Human Resource Development Division Office not later than **December 18, 2017**.

Please also note that failure to submit the abovementioned on the cited date is a valid ground for disqualification of its eligibility for the grant of the 2017 performance-based bonus (*D.O. No. 2, s. 2015, Item VIII, Disqualification Criteria*).

For clarification and other concerns relative to the submission, please call the PPRD Office at 02-682-5773 local 119, or send an email to **pprd.calabarzon@deped.gov.ph**.

Immediate dissemination of and strict compliance with this Memorandum is desired.

