



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
Gate 2, Karangalan Village, Cainta Rizal



DEPED-4A-RM-07-17- 621

TO : Assistant Regional Director
RO Functional Division Chiefs (Administrative Division, Finance
Division, and HRDD)
Schools Division Superintendents

FROM : **DIOSDADO M. SAN ANTONIO**
Director IV

SUBJECT : Final Validation of the Delivery Unit's 2016
Performance-Based Bonus Ranking and Other Requirements

DATE : November 13, 2017

The Department Order No. 53, s. 2017 underscores the responsibility of the Regional Performance Management team (RO PMT) for ensuring reliability, completeness, and correctness of the school's 2016 performance-based bonus ranking forms and the other DBM requirements imperative in the review and evaluation process. Moreover, the Department Order also stipulates that RO PMT shall be the initial deciding authority in cases of appeals for the eligibility to grant the PBB.

To ensure compliance and avoid any untoward issues that may arise during the process such as stated above, the RO PMT select members will conduct the Final Validation of the Delivery Unit's 2016 Performance-Based Bonus Ranking and Other Requirements (Form 1.1 and DBM Template) on December 1-2, 2017 (venue to be determined).

Each of the Schools Division Offices must select a representative from their participants who attended the 2016 PBB Clustered Orientation on October 23-25, 2017 at the Loreland Farm Resort, Antipolo City. The representative shall be the one to present/report the SDO's accomplished Form 1.1 and DBM Template.

The SDO representative/members will be given at most 45 minutes to present the output, and at least 15 minutes to answer the questions (if necessary) from the CO and RO PMT.





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The final copy of the validated Form 1.1 and DBM Template (soft and Hard Copy) will be submitted after the activity.

The expected participants in this activity are the following:

- a. Central Office PMT Secretariat – 1
- b. Select RO PMT Members/Secretariat
Chairperson or Chief of the Functional Division in the absence of the Chairperson – 1
Budget Officer – 1
Accountant – 1
HRMO or Representative - 1
Secretariat (AD, PPRD) - 3
- c. SDO PMT Members (DPO, AO V, and SEPS who attended the 2016 PBB Clustered Orientation in Loreland Resort, Antipolo City) - 40

TOTAL - 48

For confirmation of attendance and other concerns relative to the activity, please send an email to pprd.calabarzon@deped.gov.ph.

Immediate dissemination of and strict compliance with this Memorandum is desired.

