




Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
Gate 2, Karangalan Village, Cainta Rizal



DEPED-4A-RM-01A-17- 595

TO : Schools Division Superintendents
All Assistant Schools Division Superintendents/PSB Chair
Francis Cesar B. Bringas, OIC, Assistant Regional Director
Maria Susana B. Oliveros
Secretariat/Support Staff:
Meliza G. Liporada,
Edna B. Magcamit
Ephraim L. Gibas

FROM :  **DIOSDADO M. SAN ANTONIO**
Director IV

SUBJECT : Conduct the Harmonization of the Regional Internal Guidelines on Hiring Selection and Promotion of Teaching, Teaching Related and Non-Teaching Personnel (RMC Resolution No. 001-002, s. 2017) and 2017 Omnibus Rules on Appointments and Other Human Resource Actions (MC No. 24, s. 2017)

DATE : November 9, 2017

1. The Department of Education Regional Office IV-A CALABARZON under the Office of the Assistant Regional Director, shall conduct the Harmonization of the Regional Internal Guidelines on Hiring, Selection and Promotion of Teaching, Teaching-Related and Non-Teaching Personnel (RMC Resolution No. 001-002, s. 2017), and 2017 Omnibus Rules on Appointments and Other Human Resource Actions (MC No. 24, s. 2017), to be held at the First Pacific Leadership Academy, Antipolo City on November 22-24, 2017.

2. The objectives of the activity are as follows:

- 2.1 Harmonize the Regional Internal Guidelines on
- Hiring, Selection and Promotion of Teaching, Teaching-Related and Non-Teaching Personnel
 - 2017 Omnibus Rules on Appointments, and
 - Other Human Resources Actions

- 2.2 Prepare localized Regional Guidelines on Hiring, Selection and Promotion of Teaching, Teaching-Related and Non-Teaching Personnel (RMC Resolution No. 001 and 002, series of 2017).





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- 2.3 Enlighten on the issues concerning the 2017 Omnibus Rules on Appointments and Other Human Resource Actions (MC No. 24, s. 2017).
3. The participants in the aforementioned activity are as follows:
 - 3.1 All Assistant Schools Division Superintendents/PSB Chair
 - 3.2 OIC-Assistant Regional Director
 - 3.3 Regional HRMO
 - 3.4 3 ROP employees as the Secretariat/Support Staff.
4. Below are schedules of check-in and check-out, and meals covered:

November 22, 2017 – Registration : 8:00 AM-9:00 AM
First Meal : Breakfast
Check-in : 2:00 PM

November 23, 2017 – 2nd Day of the Seminar-Workshop

November 24, 2017 – Last Meal : Lunch
Check-out : 12:00 NN
5. The board and lodging of all participants including the Regional Office personnel shall be borne by the Regional Office Funds, while their travel expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of and compliance of this memorandum is desired.

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