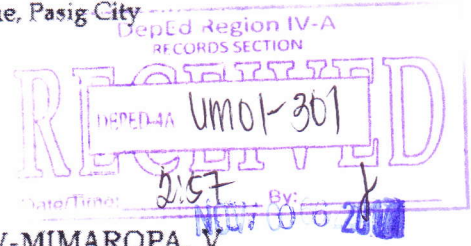




Republic of the Philippines  
Department of Education  
**BUREAU OF LEARNER SUPPORT SERVICES**  
DepEd Complex, Meralco Avenue, Pasig City



**FOR :** REGIONAL DIRECTORS  
Regions I, IV-CALABARZON, IV-MIMAROPA, V

**FROM :** *[Signature]* **RIZALINO JOSE T. ROSALES**  
Director IV

**SUBJECT :** VENUE OF TEACHER ADVISER TRAINING  
PROGRAM FOR LUZON CLUSTER I

**DATE :** November 3, 2017

Please be informed that the Teacher Adviser Training Program for Luzon cluster I on **November 10-12, 2017** will be held at **Legazpi Garden Hotel, Sol's Subdivision, Bitano, Legazpi City, 4500 Albay.**

Participants are requested to check-in at 3:00 pm of **November 9, 2017** for the registration. First meal to be served is dinner.

Participants and trainers shall be entitled to service credits in accordance with DepEd Order No. 53 s. 2003 entitled Updated Guidelines on the Grant of Vacation Service Credits to Teachers. Likewise, non-teaching personnel, including management staff shall be provided with Compensatory Time-Off (CTO) per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2 s. 2004 on Non-Monetary Renumeration of Overtime Service Rendered.

For more details, all concerned may contact the Youth Formation Division at telephone number (02) 637-9814/09566753596 or email at [blss.yfd@deped.gov.ph](mailto:blss.yfd@deped.gov.ph).

*To: SDSs  
For your appropriate  
action please.  
Thank you. God bless  
[Signature]  
06 Nov 2017*