



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
Gate 2, Karangalan Village, Cainta Rizal



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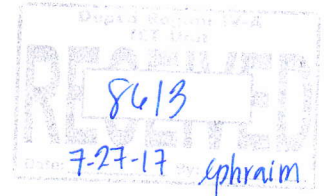
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TO : SCHOOLS DIVISION SUPERINTENDENTS

FROM : **DIOSDADO M. SAN ANTONIO**
Director IV *[Signature]*

SUBJECT : SUBMISSION OF THE LIST OF CORE FACILITATORS OF SCHOOL
DIVISION OFFICES (SDOs)

DATE : July 26, 2017



In preparation for the rollout of various trainings in the SDOs, this Office through the Human Resource Development Division (HRDD) requests each SDO to provide the list (in excel format) of core facilitators in the division who underwent Facilitation Skills Training. The HRDD will provide training on Facilitation Skills and Management of Learning if the SDOs are still in need of more facilitators upon request on first come first serve basis.

Attached is the template for the list of facilitators. Please send the list via email to hrddr4a@gmail.com on or before August 3, 2017.

Immediate dissemination of this Memorandum is desired.





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LIST OF CORE FACILITATORS

School Division Office: _____

Name of Facilitator	Sex	Age	Designation	No. of years in service	Area of Specialization	Facilitation Course Attended	Date	Contact No.	E-mail Address

Prepared by:

Certified correct:

Schools Division Superintendent

