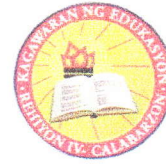




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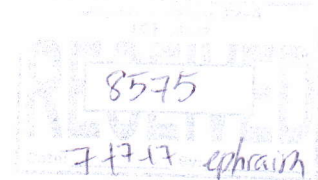
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TO : SCHOOLS DIVISION/CITY SUPERINTENDENTS

FROM : DIOSDADO M. SAN ANTONIO
Director IV

SUBJECT : IMPLEMENTATION OF GRADE 11 CAREER GUIDANCE PROGRAM IN SENIOR HIGH SCHOOL

DATE : July 14, 2017



As an offshoot of the recently held Regional Mass Training of Teachers on the Implementation of Grade 11 Career Guidance Program, the Schools Division Offices shall ensure the implementation of Grade 11 Career Guidance Program in the schools.

The following are expected to be conducted by the schools in relation to the said program:

ACTIVITY	TIMELINE	OFFICE RESPONSIBLE
Coordinate with School Heads and SHS Coordinators regarding the implementation of G 11 Career Guidance Program	July 2017	<ul style="list-style-type: none">• Division YFP Coordinator• School Head• SHS Coordinator• Trained CGP Teacher (those who attended the Regional MTOT on G11 CGP)
Cascade the same training to G 11 Class Advisers: <ul style="list-style-type: none">• Overview of the Career Guidance Program• Impact of the Career Guidance Program to Senior High School Program specially to Students• Utilization of the Modules	July 2017	<ul style="list-style-type: none">• Trained CGP Teacher (those who attended the Regional MTOT on G11 CGP)• Grade 11 Class Advisers



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Planning Stage which includes the following: <ul style="list-style-type: none"> • Integration of CGP to the existing class schedule • Identification of resources • Activities to be conducted for the full implementation of the program • Ways Forward 	July 2017	<ul style="list-style-type: none"> • School Head • SHS Coordinator • Trained CGP Teacher (those who attended the Regional MTOT on G11 CGP)
Implementation of the Career Guidance Program	August – March 2017	<ul style="list-style-type: none"> • Grade 11 SHS Class Advisers
Monitoring of the Career Guidance Program	August – March 2017	<ul style="list-style-type: none"> • Division YFP Coordinator

With this, all Project Development Officer I of Youth Formation Program in the division are instructed to monitor the implementation of this activity and provide guidance to the schools in the implementation of the program.

Documentation and other activity reports of the schools relative to this activity will be consolidated by the Division YFP Coordinator and shall be submitted to this Office on or before September 30, 2017.

Travelling and other expenses shall be charged to local funds subject to usual accounting and auditing rules and regulations.

Those with queries, please communicate with **Mr. Orlando B. Barachina**, Regional Youth Formation Program Coordinator at telephone number 6474914 loc. 111 or email orlando.barachina@deped.gov.ph and essd.calabarzon@gmail.com.

Widest dissemination of this Memorandum is earnestly desired.

ess/obb/yfp

