



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
Gate 2, Karangalan Village, Cainta Rizal



DEPED-4A-RM-07-17- 338

TO : SCHOOLS DIVISION SUPERINTENDENTS

FROM : **DIOSDADO M. SAN ANTONIO**
Director IV

SUBJECT : CAPACITY-BUILDING WORKSHOP ON THE ENHANCED PROGRAM MANAGEMENT INFORMATION SYSTEM (ePMIS)

DATE : JULY 4, 2017

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The Department of Education Region IV-A Calabarzon through the Policy Planning and Research Division and in collaboration with the DepEd Central Office, Planning and Programming Division (PPD) will conduct the Capacity-Building Workshop on the Enhanced Program Management Information System (ePMIS) at NEAP CALABARZON Malvar, Batangas on July 18-19, 2017.

The activity aims to:

- discuss the new developments of ePMIS;
- deepen the understanding on the Work and Financial Plan to be used in the ePMIS;
- familiarize with the AR and ATC processes
- address issues and concerns relative to ePMIS implementation

Expected participants to this capacity-building workshop are the Senior Education Program Specialists for Planning and Research, Division Planning Officers and Division Budget Officers.

Other details of the activity are the following:

- Participants are advised to pre-register online using the link <http://tinyurl.com/R4A-ePMIS> on or before July 10, 3:00 PM;
- First meal to be served is breakfast of July 18 while last meal will be in the afternoon snacks of July 19;
- Travelling expenses of the participants shall be charged against local funds;
- Food and other allowable expenses of the official and division's service vehicle drivers shall also be charged to local funds.
- Participants are also requested to bring their own laptop, extension cord and back-up wifi pocket (if available).

For further details and other concerns regarding the activity, please contact the Policy, Planning and Research Division Office at 02- 682-5773 local 119.

Immediate dissemination of this Memorandum is desired.





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LIST OF PARTICIPANTS

OFFICE/ DIVISION	NO. OF PARTICIPANTS
SEPS for Planning and Research	20
Division Planning Officers	20
Division Budget Officers	19
RO Finance Division Staff	3
RO Policy, Planning and Research Division Staff	5
DepEd Central Office resource speakers	3
Total	70

