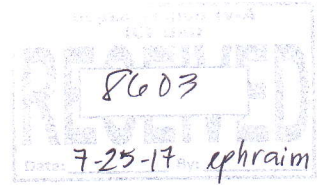
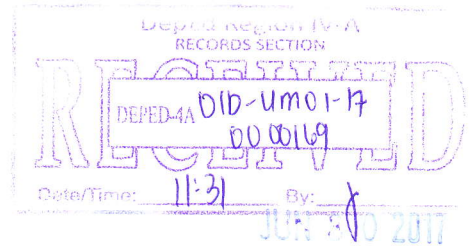




Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim



MEMORANDUM
29 June 2017



For : **Regional Directors
Schools Division/City Superintendents
Chiefs, ESSD and GSOD
Regional/Division/Project Engineers
All Concerned**

Subject : **FULL SUPPORT AND COOPERATION
FOR THE ATTAINMENT OF PRIORITY
TASKS OF ENGINEERS**

In view of the urgency to meet the timeline set in the accomplishment of various programs and projects under the Basic Educational Facilities Funds (BEFF)/School Building Program (SBP), particularly the obligation of BEFF 2016 and 2017 funds not later than December 31, 2017, all concerned are hereby directed to provide the necessary support and cooperation to the DepEd Engineers in the conduct of all their priority/out-station tasks enumerated hereunder:

1. Implementation of DepEd-led Projects
 - School Furniture Program
 - Repair/Rehabilitation of School Buildings
 - Restoration of Gabaldon/Heritage Buildings Program
 - Electrification on Un-energized Schools-On-Grid

2. Implementation of DPWH-led Projects
 - K-10 School Building Program
 - SHS School Building Program
 - TVL and other Laboratory Workshop Buildings for SHS Program

Office of the Undersecretary for Administration

(Administrative Services, Information and Communications Technology, Disaster Risk Reduction and Management, Schools Health, Youth Formation, Baguio Teachers' Camp, Education Facilities/School Buildings)
Department of Education, Central Office, Meralco Avenue, Pasig City
Room 519, Mabini Building; Mobile: +639260320762; Landline: +6326337203, +6326376207
Email: usec.admin@deped.gov.ph; Facebook/Twitter @depedayo

- SB Replacement Program
- SBs in DPWH List of the 2017 GAA
- New Construction, Repair and Rehabilitation of Classrooms Reported as Urgent

3. Performance of Specific Tasks

- Conduct site appraisal for schools proposed for inclusion in the school building program
- Monitor the implementation of the construction/repair program (spot checking inspection)
- Review and validate work accomplishment of contractors billing, as-built plans and submit report on findings on same
- Provide technical assistance to the recipient schools to ensure proper project implementation
- Coordinate regularly with DPWH-DEO on their compliance on the Joint Memorandum Circular between DepEd and DPWH
- Work closely with the Regional and Division Office and keep them informed on the progress of construction, repair/ rehabilitation works in the schools
- Prepare and submit reports (Inspection Reports and other necessary/ needed reports and documents)

The necessary support and cooperation includes the immediate procurement of DepEd-led/implemented projects, issuance of Authorities To Travel, and non-assignment of non-priority tasks and assignments, among others.

For strict compliance.


ALAIN DEL B. PASCUA
 Undersecretary

