



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
Gate 2, Karangalan Village, Cainta Rizal

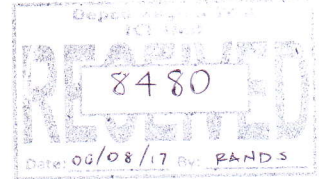


DEPED-4A-RM-06-17-

295

TO : ALL SCHOOLS DIVISION SUPERINTENDENTS

FROM : **DIOSDADO M. SAN ANTONIO**
Director IV



SUBJECT : SUBMISSION OF LIST OF NAMES OF UNTRAINED SCHOOL HEADS/TICs on SCHOOL HEADS DEVELOPMENT PROGRAM(SHDP): FOUNDATION COURSE, PUBLIC SCHOOLS DISTRICT SUPERVISORS(PSDSs) AND CURRICULUM IMPLEMENTATION DIVISION EDUCATION PROGRAM SUPERVISORS (CID-EPSs).

DATE : June 7, 2017

Per DepEd Memorandum No. 192, s. 2016 entitled, "School Heads Development Program: Foundation Course", the National Educators Academy of the Philippines (NEAP), through the Human Resource Development Division(HRDD) of the Regional Office requests all Schools Division Offices (SDOs) to submit list of names of untrained School Heads on School Heads Development Program: Foundation Course for 2017. Likewise, list of names of PSDSs and CID – EPSs must be also submitted in preparation for future trainings on Instructional Leadership.

Please email the said lists following the attached format in excel form to neaphrddro4a@gmail.com on or before June 14, 2017

Immediate dissemination of this memorandum is desired.



Template 1:

SCHOOL HEAD DEVELOPMENT PROGRAM: FOUNDATION COURSE 2017

Region: _____

Instruction: COMPLETE ALL THE FIELDS WITH CORRECT ENTRIES. ACCOMPLISH THIS IN EXCEL FOLLOWING THIS FORMAT.

No.	Division	Name of Untrained School Head/TIC	School	Age	No. of Years as School Head/TIC	Passed the Principal's Test?	
						Yes	No
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
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21							
22							
23							
24							
25							
Total							