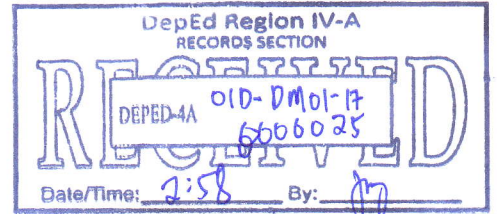




Republic of the Philippines
Department of Education



MAY 16 2017

10 MAY 2017

DepEd MEMORANDUM
 No. **92**, s. 2017

OFFICE HOURS FOR MUSLIMS DURING THE MONTH OF RAMADAN

To: Undersecretaries
 Assistant Secretaries
 Bureau and Service Directors
 Regional Directors
 Schools Division Superintendents
 All Others Concerned

Handwritten notes:
 HI SDOs
 FYI ph not appropriate
 [signature]

1. The Department of Education (DepEd) respects the rights of all Filipino Muslims to observe the *Ramadan* by fasting from **May 27, 2017** to **June 25, 2017**.
2. Having adopted a *flexible time* for all its employees since 1998, this Department shall allow Filipino Muslims who are fasting while working, whether in the central office or in local/field offices nationwide, to start rendering their services **between 7:00 a.m. and 9:00 a.m., but not later than 9:00 a.m.** until such time when they complete the eight working hours without a.m., noon or p.m. breaks which is equivalent to two hours daily during weekdays. This is to ensure continuous, prompt and efficient delivery of public services in basic education.
3. In previous years, all Filipino Muslims who were working in local or national government offices outside the autonomous regions nationwide, and who were fasting during the month of *Ramadan* rendered their services from 8:00 a.m. to 12:00 noon and from 1:00 p.m. to 5:00 p.m. as their official time. However, the said official time was modified from 7:30 a.m. to 3:30 p.m. without noon break. The difference of two hours is not counted as *undertime* by the Civil Service Commission (CSC) under Paragraph 2 of its Resolution No. 81-1277 dated November 13, 1981, pursuant to Sections 2 and 5 of Presidential Decree No. 291 dated September 12, 1973, as amended by Presidential Decree No. 322 dated October 26, 1973.
4. Immediate dissemination of this Memorandum is desired.

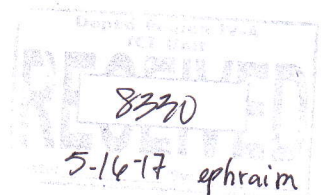
[Signature]
ATTY. ALBERTO T. MUYOT
 Undersecretary
 Officer-in-Charge

References:

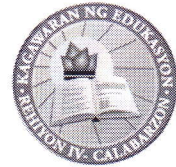
- DepEd Memorandum No. 87, s. 2016
- Office Order dated April 4, 1998

To be indicated in the Perpetual Index under the following subjects:

- CELEBRATIONS AND FESTIVALS
- EMPLOYEES
- OFFICIALS
- SERVICE



MCDJ/DM Office hours during Ramadan
 0410-May 8, 2017



DepEd Memorandum No. 92, s.2017

May 16, 2017

OFFICE HOURS FOR MUSLIMS DURING THE MONTH OF RAMADAN

ACKNOWLEDGMENT RECEIPT

RECEIVED BY:


DIOSDADO M. SAN ANTONIO

Director IV

Office of the Regional Director

Schools Division Superintendent
Division of: _____

District Supervisor
District of: _____

RECEIVED AND DISSEMINATED BY:

School Principal

Name of School

District: _____

Division of: _____

ICT Unit

