



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
Gate 2, Karangalan Village, Cainta Rizal

ORD-17-04-02980



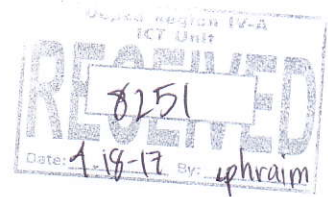
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TO : SCHOOLS DIVISION SUPERINTENDENTS

FROM : **DIOSDADO M. SAN ANTONIO**
Director IV

SUBJECT : CAPACITY BUILDING WORKSHOP ON QUALITATIVE RESEARCH WRITING

DATE : April 17, 2017



In its continuing initiative to promote the culture of research, the Department of Education Region IV-A (Calabarzon) through the Policy, Planning and Research Division will conduct a Capacity Building Workshop on **May 29-30, 2017 at NEAP NCR, Marikina City**. This activity aims to enhance the competence of the participants in writing basic qualitative research papers.

Participants for this activity are the members of the Regional Research Committee together with the PPRD secretariat and three (3) representatives from the Schools Division Offices who are in charge of the research activities of the division. Attached are the list of participants and the program of activities.

Other details of the activity are the following:

1. Participants are advised to pre-register online using the link <http://tinyurl.com/CBQR2017> on or before **April 26, 2017, 3:00PM**.
2. First meal to be served is breakfast of May 29, 2017 while last meal will be in the afternoon snacks of May 30, 2017.
3. Travelling expenses of the participants shall be charged against local funds.
4. Food and other allowable expenses of the official and division's service vehicle drivers shall also be charged to local funds.

For further details and other concern regarding the activity; please contact the Policy, Planning and Research Division Office at 02-647-5964.

Immediate dissemination of this Memorandum is earnestly desired.





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List of participants

Participants	Expected number of attendees
Regional Research Committee	11
PPRD Secretariat	6
SDO Representatives in charge of the research activities of the division <ul style="list-style-type: none">• SEPS for Planning and Research• Research Coordinator• 1 additional representative	60
Speakers	3
TOTAL	80





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Program

Day 1. May 29, 2017

TIME	ACTIVITY/TOPIC
7:00 – 8:00	Breakfast
8:00 – 8:30	Opening Ceremony
8:30 – 8:45	Introduction of Speakers
8:45 – 10:00 (with working break)	TRAINING PRELIMINARIES Expectations check Objective setting Training workshop brief
10:00 – 12:00	MODULE 1: Overview and Foundation of Qualitative Research 1.1 Definition and significant characteristics of qualitative research
12:00 – 1:00	LUNCH BREAK
1:00 – 3:30	1.2 The Conduct of Qualitative Research 1. Basic approaches to Qualitative Research 2. Qualitative research designs 3. Common features of Qualitative Research
3:30 – 4:30	Group workshop 1: Qualitative research – current barriers and windows for increasing uptake
4:30 – 6:00	Open Forum and Day 1 Synthesis
6:00 – 7:00	Dinner

Day 2. May 30, 2017

TIME	ACTIVITY/TOPIC
7:00 – 8:00	Breakfast
8:00 – 8:45	MODULE 2: Writing Qualitative Research Proposals 2.1 Introduction 1. Identify the phenomena/problem of interest 2. Statement of purpose 3. Rationale of research approach 4. Significance of the phenomenon to Education





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TIME	ACTIVITY/TOPIC
8:45 – 9:45	2.2 Literature Review 1. Review of relevant theoretical and research Literature 2. Discussion of literature review and how it will be used in the qualitative investigation
9:45 – 10:15 (with working break)	Group workshop 2: moderated peer review and coaching on literature scoping
10:15 – 11:30	2.3 The Research Design 1. Introduce the design (phenomenology, grounded theory, ethnography, action research, historical research) 2. Describe the philosophical correlates 3. List the procedural steps 4. Describe strengths and potential limitations of the design
11:30 – 12:00	Open forum 1
12:00 – 1:00	LUNCH BREAK
1:00 – 2:15	2.4 Methodology 1. Researcher's role and credentials 2. Participants selection/sample 3. Gaining access, entering the setting for data generation 4. Protection of participants and ethical considerations 5. Data generation and treatment (process, data collector's training, data management, data analysis)
2:15 – 2:45	Group workshop 3: moderated peer review and coaching on methodology
2:45 – 3:45	2.5 Discussion of Communication of the Findings 1. Within the proposal briefly address how the findings will be addressed within the context of the literature review 2. Address rigor in relationship to the method 3. Discuss implications for education practice and administration 4. Implications for future research
3:45 – 4:15	Group workshop 4: moderated peer review and coaching on communication plan
4:15 – 5:00	2.6 Reference and Appendices 1. Referencing formats 2. APA referencing 3. Consent form 4. Any other relevant supporting documents
5:00 – 5:30	Open forum Day 2 Synthesis Closing Ceremony

