



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
Gate 2, Karangalan Village, Cainta Rizal



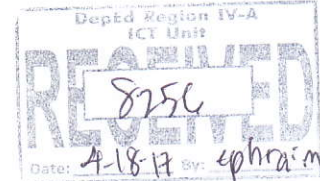
DEPED-4A-RM-07-17- 193

TO : SCHOOLS DIVISION SUPERINTENDENTS

FROM : **DIOSDADO M. SAN ANTONIO**
Director IV

SUBJECT : REGIONAL ORIENTATION ON THE RESEARCH MANAGEMENT GUIDELINES

DATE : April 17, 2017



To strengthen the culture of research in CALABARZON, the Policy Research Division of the Central Office through the Policy, Planning and Research Division of CALABARZON will hold an orientation about the Research Management Guidelines on **May 12, 2017** at **DEPED NEAP, Malvar, Batangas**. The main objective of this activity is to familiarize the participants about the research management process of the department.

All participants are requested to confirm their attendance thru **<http://tinyurl.com/RMGORIENTATION>** on or before **April 21, 2017 at 12:00 PM**. Once confirmed, participants are expected to attend the said activity. Absence to the said activity shall mean that the participants will be paying the amount allotted for them. Concerned SDOs will also be requested to write a letter of explanation for the absence of the confirmed participant. This letter shall be addressed to the Regional Director within 48 hours after the conduct of the activity.

Immediate dissemination of this memorandum is desired.





DEPED-4A-RM-07-17- 193

LIST OF PARTICIPANTS

RESEARCH COMMITTEE	PARTICIPATING MEMBERS
Regional Research Committee	Selected RO personnel PPRD Secretariat
Schools Division Research Committee (SDRC)	Assistant Schools Division Superintendent SGOD Chief SEPS for Planning and Research
Other participants	DepEd Regional COA Representative





DEPED-4A-RM-07-17- 193

PROGRAM

Time	Activity
7:30 – 8:00	Registration
8:00 – 8:30	Opening Program
8:30 – 11:00	Overview of the Research Management Guidelines
	Research Committees
	Research Management Cycle (Part 1)
	Call for Research Proposals
	Evaluation of Proposals
	Notice of Approval
	Progress Monitoring
	Research Management Cycle (Part 2)
	Technical Assistance
	Provision on Changes and Extension
	Submission and Acceptance
	Dissemination and Utilization of Research Results
	Archival
	Monitoring and Evaluation
11:00 – 11:30	Open Forum
11:30 – 12:30	LUNCH BREAK
12:30 – 3:30	Fund Sources
	BERF – updates on the improved process
	Other fund sources
	Special Provisions
	Ownership and Authorship of the Research Paper
	Plagiarism and Fraud Memorandum of agreement
	Failure to complete the research
	Research ethics
	Open forum
	Health break
	Research partnerships
	Potential Research Partners
	Areas for Partnership
	Memorandum of Agreement
3:30 – 3:45	Open forum
3:45 – 4:30	Ways forward

