



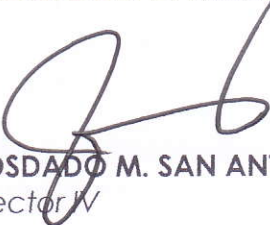
Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
Gate 2, Karangalan Village, Cainta Rizal



REGIONAL MEMORANDUM

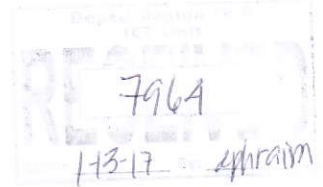
No: 021 s, 2017

TO : ALL SCHOOLS DIVISION SUPERINTENDENTS

FROM : 
DIOSDADO M. SAN ANTONIO
Director IV

SUBJECT : SUBMISSION OF SCHOOLS DIVISION OFFICE (SDO) NOMINEES TO FUTURE LEADERS AND MANAGERS ENHANCEMENT (FLAME) PROGRAM – Batch 2

DATE : JANUARY 12, 2017



Pursuant to Republic Act 9155, on the responsibility of the Region in implementing program for professional development of all regional/ division personnel, this Office in coordination with Batangas State University (BSU) Graduate School will hold series of sessions/classes on Future Leaders and Managers Enhancement (FLAME) Program for CALABARZON officials that will undergo the Master of Arts in Education major in Educational Management- Batch 2 starting 2nd semester SY 2016-2017 at NEAP Training Center, Malvar, Batangas.

Anent to this, please nominate one (1) participant for City SDOs and two (2) for Provincial SDOs to this activity.

The FLAME program aims the participants to:

1. enhance the managerial/leadership skills in coping effectively its mandated functions;
2. foster positive results on pursuing continuing education/studies on the said course;





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The expected nominees are Teacher In-Charge/ Head Teacher with no MA units and who have the following qualifications:

1. Very Satisfactory (VS) performance rating for the last 3 years;
2. not more than 45 years old;
3. willing to finish the course within the allotted time; and
4. in good health condition

Deadline for submission of nominees will be on January 20, 2017 at HRDD RO Office with the following requirements:

1. Copy of Form 212;
2. Photocopy of transcript of records; and
3. Endorsement letter from the SDS.

Immediate dissemination and compliance of this Memorandum is earnestly desired.

