



Republic of the Philippines
DEPARTMENT OF EDUCATION
REGION IV-A CALABARZON
Gate 2, Karangalan Village, Cainta Rizal



REGIONAL MEMORANDUM

No. 381 s. 2016

TO: **SCHOOLS DIVISION SUPERINTENDENTS**
REGIONAL OFFICE OFFICIALS AND EMPLOYEES

FROM: **DIOSDADO M. SAN ANTONIO**
Director IV

SUBJECT: **TRAINING WORKSHOP ON GENDER AND DEVELOPMENT (GAD)**
PLANNING AND BUDGETING cum GENDER ANALYSIS AND TOOLS

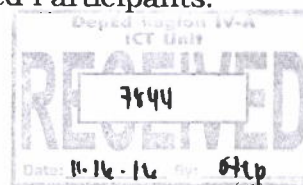
DATE: November 9, 2016

Pursuant to the provisions of Section 28 of the General Appropriations Act, that directs all government agencies to formulate GAD Plan, the cost of which shall not be less than 5% of their yearly budget, and the DBM, NEDA and PCW Joint Memorandum Circular No. 2012-01, that mandates all government agencies, SUCs, GOCCs to formulate their annual GAD Plan and Budget within the context of their mandates to mainstream gender perspectives in their policies, programs and projects, this Office through the Human Resource Development Division shall conduct a training workshop on GAD Planning and Budgeting cum Gender Analysis and Tools on December 7 - 9, 2016. Venue to be announced soon.

This training workshop aims to:

- strengthen the capacity of the Regional Office (RO) and the Schools Division Offices (SDOs) GAD FPS members to prepare an annual GAD Plan and Budget responsive to enduring and current gender issues in the Department; and
- build the capacity of the GAD FPS members on the use of Gender Analysis tools in tracking and assessing the progress of gender mainstreaming activities in SDOs and schools.

The participants to this training workshop are members of the GAD FPS from the SDOs and the Regional Office. Attached is the List of Expected Participants.



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The participants are expected to be at the venue on Day 1 at 8 a.m. First meal to be served is breakfast of Day 1 and the last meal will be p.m. snacks of the last day of the training proper.

Expenses relative to the conduct of the training workshop which include board and lodging of the training management team/secretariat, resource persons and participants, honorarium of the resource persons, supplies and materials and travel expenses of the RO participants shall be charged against the ROP GAD Fund/Regional Fund while transportation expenses of the participants from the SDOs shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

Immediate and wide dissemination of this Memorandum is earnestly desired.





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Enclosure No. 1 to Regional Memorandum No. 38, s. 2016

LIST OF PARTICIPANTS

SDO's	Number of Pax and Designation
19 Schools Division Offices	3 pax/SDO (composed of Planning Officer, Budget Officer and GAD FPS Coordinator)
Total	57
Regional Office Proper	
Policy Planning and Research Division (PPRD)	1
Finance Division	1
Field Technical Assistance Division	1
Curriculum and Learning Management Division	1
Quality Assurance Division	1
Education Support Services Division	1
Human Resource Development Division	1
Administrative Division	1
Total	8
Secretariat	
RO GAD FPS Secretariat	3
Resource Persons	2
Grand Total	70

