

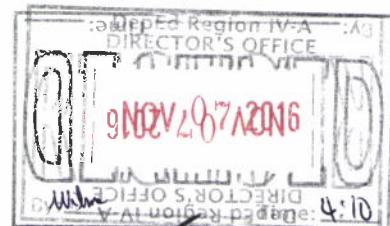


Republic of the Philippines  
**Department of Education**

**Tanggapan ng Pangalawang Kalihim**  
*Office of the Undersecretary*

**MEMORANDUM**

16102347



**TO:** DepEd ARMM Regional Secretary  
 All Regional Directors  
 All Schools Division Superintendents

**ATTN:** All RO-PPRD Chiefs  
 All SDO-SGOD Chiefs

**FROM:** *J.S.*  
**JESUS L.R. MATEO**  
*Undersecretary for Field Operations and Planning*

**SUBJECT:** *Conduct of the National Research Management Conference*

**DATE:** October 28, 2016

*To: SDOs*  
*For your appropriate*  
*action, please*  
*Mark, Jalil*  
*JALIL*

As DepEd strives to achieve its mission and vision, it continues to promote evidence-based decision-making at all levels of governance. The Department deems the conduct of research, and the dissemination and utilization of research results as crucial to informing education planning, policy, and program development, and has recently issued policies that support this thrust, such as the adoption of the Basic Education Research Agenda (DepEd Order No. 39, s. 2016) and the grants management process for the Basic Education Research Fund (BERF) (DepEd Order No. 43, s. 2015 / DepEd Order No. 4, s. 2016).

To further solidify consensus around evidence-based decision making, the Policy Research and Development Division – Planning Service will be conducting a Research Management Conference. The said activity will be conducted on November 23 – 25, 2016 at a location in Baguio City to be announced in a subsequent advisory. Specifically, the conference aims to:

- Apprise and obtain feedback from research supervisors on recent initiatives to strengthen the culture of research in DepEd;
- Provide learning opportunities on relevant topics and trends in conducting, managing, disseminating, and utilizing research; and
- Promote closer cooperation among research managers to better support future initiatives that promote the conduct, management, dissemination, and utilization of research.

The following personnel will join the conference:

1. Central Office personnel, mostly from the Planning Service, Bureau of Education Assessment, Bureau of Human Resources and Organizational Development, and Bureau of Learning Delivery;
2. Chiefs of the Regional Office Policy, Planning, and Research Divisions (PPRD);

*Office/Summit*

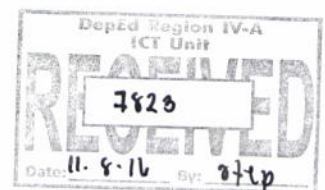
3. Regional Education Program Supervisors (EPS) for Research from the PPRDs; and
4. Senior Education Program Specialist (SEPS) for Planning and Research from the School Governance and Operations Divisions (SGOD)

Attached for your reference are as follows:

1. **Annex A:** Indicative Program of Activities
2. **Annex B:** List of Participants

Accommodation, venue, and meals will be charged against the Basic Education Research Fund (BERF). Traveling costs and other incidental expenses for the conference shall be sourced from local funds subject to the usual government accounting rules and regulations.

Kindly confirm your attendance on or before November 14, 2016 by filling up the online form at [bit.ly/registerfordepedrmc](http://bit.ly/registerfordepedrmc). For further inquiries, please contact the Planning Service - Policy Research and Development Division at [ps.prd@deped.gov.ph](mailto:ps.prd@deped.gov.ph) or (02) 635-3976.



**ANNEX A**  
**Indicative Program**

**Day 1**

Time	Activity
8:00 AM – 8:30 AM	<b>Registration</b>
8:30 AM – 8:40 AM	<b>Philippine National Anthem Invocation</b>
8:40 AM – 9:00 AM	<b>Welcome Messages</b>  Mr. Roger B. Masapol Director, Planning Service  (Host Regional Director) Director, (Host Region)
9:00 AM – 9:25 AM	<b>Keynote Address</b>
<b>Morning: Key Updates</b>	
9:25 AM – 10:10 AM	<b>Presentation: BERF Utilization Status and Key Statistics</b>
10:10 AM – 10:30 AM	<b>Coffee Break</b>
10:30 AM – 11:15 AM	<b>Presentation: Research Management Guidelines</b>
11:15 AM – 11:45 AM	<b>Presentation: New BERF Monitoring Tool</b>
11:45 – 12:15 PM	<b>Open Forum</b>
12:15 PM – 1:15 PM	<b>Lunch</b>
<b>Afternoon: Workshop on Proposed Framework for Building a Culture of Research</b>	
1:15 PM – 2:00 PM	<b>Presentation: Proposed Framework for Building a Culture of Research</b>
2:00 – 4:00 PM	<b>Parallel Sessions: Validation of Proposed Framework</b>
4:00 – 5:00 PM	<b>Synthesis of Workshop Outputs</b>

**Day 2**

Time	Activity
8:30 AM – 8:40 AM	<b>Opening Exercises</b>
8:40 AM – 9:00 AM	<b>Announcement of Parallel Sessions and Room Assignments</b>
9:00 AM – 10:30 AM	<b>Parallel Learning Sessions:</b>  1. Action and Intervention Research for Evaluators 2. Program Evaluations in Education 3. Judicious Literature Reviews and Syntheses

	<b>4. Developing and Evaluating Research Instruments</b>
10:30 AM - 12:00 PM	<b>Parallel Synthesis Sessions</b>
12:00 PM - 1:00 PM	<b>Lunch</b>
1:00 PM - 2:30 PM	<b>Parallel Learning Sessions:</b> <ol style="list-style-type: none"> <li>1. Community Engagement and Resource Mobilization</li> <li>2. Disseminating and Popularizing Research</li> <li>3. Linking Policy, Research, and M&amp;E</li> <li>4. (additional proposed topic)</li> </ol>
2:30 PM - 4:00 PM	<b>Parallel Synthesis Sessions</b>

**Day 3**

<b>Time</b>	<b>Activity</b>
8:30 AM - 8:40 AM	<b>Opening Exercises</b>
8:40 AM - 9:00 AM	<b>Synthesis of Last Two Days</b>
9:00 AM - 10:00 AM	<b>Plenary Learning Session: Research Methodologies and Paradigms</b>
10:00 AM - 11:00 AM	<b>Plenary Learning Session: Building Your Ethical Credentials in Research</b>
11:00 AM - 11:45 AM	<b>Open Forum</b>
11:45 AM - 12:15 PM	<b>Next Steps</b>

**ANNEX B**  
**List of Participants**

The field participants for the activity are the following:

REGIONAL OFFICE	<ul style="list-style-type: none"> <li>- PPRD Chief</li> <li>- PPRD Education Program Supervisor or Research Coordinator</li> </ul>
DIVISION OFFICE	<ul style="list-style-type: none"> <li>- Senior Education Program Specialist (SEPS) for Planning and Research (SGOD)</li> </ul>

**Number of Participants**

	OFFICE	NO. OF DIVISIONS	NUMBER OF PARTICIPANTS
1	Region I	14	16
2	Region II	9	11
3	Region III	20	22
4	Region IV-A	19	21
5	Region IV-B	7	9
6	Region V	13	15
7	Region VI	8	10
8	Region VII	13	15
9	Region VIII	13	15
10	Region IX	8	10
11	Region X	14	16
12	Region XI	10	12
13	Region XII	9	11
14	CARAGA	12	14
15	NCR	16	18
16	CAR	8	10
17	NIR	16	18
18	ARMM	12	14
19	ExeCom	-	6
20	Resource Speakers	-	10
21	OD - Planning Service	-	2
22	FPD-PS	-	5
23	EMISD-PS	-	5
24	BLD	-	2
25	BCD	-	2
26	BEA - ERD	-	4
27	BHROD - SED	-	2
28	PRD-PS	-	15
	<b>TOTAL</b>		<b>310</b>