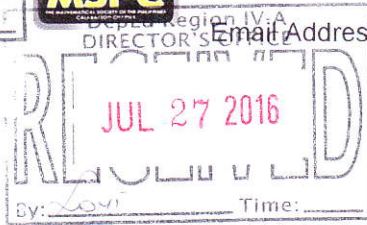




**Mathematical Society of the Philippines CALABARZON**  
 Institute of Mathematical Sciences and Physics  
 University of the Philippines Los Baños  
 College, Los Baños Laguna  
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July 22, 2016

Dr. Diosdado M. San Antonio  
 Regional Director  
 Department of Education – Region IV-A  
 Karangalan Village, Cainta, Rizal

*To: DSS  
 for your appropriate  
 action, please.  
 Thank. God Bless!*

*[Signature]*

16071481

**SUBJECT: Request to Issue Memorandum Endorsing the MSPC Mathematics Coaches Training on August 26-27, 2016 at Calayan Educational Foundation Inc., Lucena City, Quezon**

Dear Dr. San Antonio,

Warm Greetings!

The Mathematical Society of the Philippines CALABARZON Chapter (MSPC) will conduct a two-day training for coaches of students joining mathematics competitions on August 26-27, 2016 at Calayan Educational Foundation Inc., Lucena City. This event is open to mathematics coaches of public and private secondary schools within CALABARZON.

The training aims to (1) upgrade coaching skills of mathematics teachers by providing lecture materials and strategies in solving mathematics problems; (2) strengthen camaraderie and goodwill among teachers in CALABARZON area; and (3) foster commitment to continue advancing the frontiers of mathematics in the country.

In this regard, we are humbly requesting the issuance of a Memorandum from your office endorsing this activity to all mathematics educators in CALABARZON. A registration fee of Php 600.00 shall be collected from each participant to defray the expenses for the food and professional fees.

A maximum of two coaches per school will be accommodated. For inquiries and confirmation of attendance, interested persons may contact MSPC (cellphone number <(0923) 845-1561>) or by email address <mscalabarzon@gmail.com>.

Thank you very much, and we are hoping for your positive reply.

Very truly yours,

*[Signature]*  
 Editha C. Jose, Ph. D.  
 President, MSPC

