



DEPARTMENT OF EDUCATION

OFFICE OF THE ASSISTANT SECRETARY  
FOR GOVERNANCE AND OPERATIONS 16050995

MEMORANDUM  
Scholarship No. 11. s. 2016

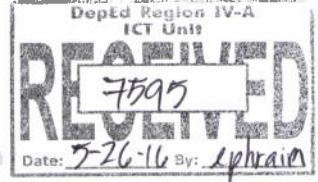
To: SDOs  
For your appropriate action, please.  
Thanks. God Bless!  
*[Signature]*

TO: Regional Directors  
Schools Division Superintendents  
Heads of Public Elementary and Secondary Schools

FROM: *[Signature]*  
JESUS L.R. MATEO  
Assistant Secretary

SUBJECT: SEAMEO VOCTECH Regional Training Program

DATE: 17 May 2016



The SEAMEO VOCTECH will be conducting a two-week course on "Conducting an Impact Study to Enhance the Effectiveness of Educational Interventions" on 6 to 18 August 2016 at Brunei Darussalam. This program aims to provide the participants with knowledge and skills in developing competency standards which will serve as guide in the development of curricular programs for Technical and Vocational Education and Training (TVET).

One (1) slot for full scholarship is available subject to the following criteria:

1. School heads, supervisors, teachers/instructors, administrators, or curriculum development facilitators who have responsibilities for evaluating the implementation of projects or interventions;
2. Applicants with a good command in spoken and written English;
3. Applicants with adequate knowledge in using computer and the internet;
4. Applicants who are 55 years old or below; and,
5. Applicants who are physically and medically fit to travel.

The chosen applicant will receive a full scholarship inclusive of training fee, training kits, airfare, airport courtesies; accommodation, meals (AM & PM snacks and lunch), allowance/per diem, travel insurance, accidental insurance, and other social support services.

The program is likewise open to other interested applicants for US\$ 2,000.00 (exclusive of training fee, airfare, allowance/per diem and travel insurance) subject to the same criteria on a first-come, first-served basis.

NEAP/PDD/Miranda

DEPED COMPLEX, MERALCO AVENUE, PASIG CITY 1600 | JESUS.MATEO@DEPED.GOV.PH

01-60-2016-064-0125



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**MEMORANDUM**  
**Scholarship No. 11, s. 2016**

All required documents (Annex A) must be submitted via email at [neap.pdd@deped.gov.ph](mailto:neap.pdd@deped.gov.ph) on or before 27 May 2016. Original copies of the documents will be submitted upon nomination to the SEAMEO Regional Centre for Vocational and Technical Education and Training.

The application form and other details of the program are enclosed in this memorandum. For further inquiries and clarifications, you may contact the DepEd Scholarship Secretariat at (02) 633-9455 or thru email at [neap.pdd@deped.gov.ph](mailto:neap.pdd@deped.gov.ph).

Immediate dissemination of and appropriate action for this memorandum is desired.

- Annex A:** *List of Requirements*  
**B:** *Courses Outline*  
**C:** *Training Nomination Form*  
**D:** *Essay Questionnaire*  
**E:** *Guidelines for Preparing a Country Paper*

**NEAP/PDD/Miranda**

DEPED COMPLEX, MERALCO AVENUE, PASIG CITY 1600 | [JESUS.MATEO@DEPED.GOV.PH](mailto:JESUS.MATEO@DEPED.GOV.PH)

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## Annex A

SEAMEO VOCTECH Regional Training Program  
*Conducting an Impact Study to Enhance the Effectiveness of Educational Interventions*  
6 to 18 August 2016; Brunei Darussalam

### LIST OF REQUIREMENTS

#### A. Qualifications

- a. Must be a school head, supervisor, teacher/instructor, administrator, or curriculum development facilitator who is responsible for evaluating the implementation of projects or interventions
- b. Must have rendered at least three (3) years of service
- c. Must have obtained at least a *Very Satisfactory* performance rating for two (2) consecutive rating periods immediately preceding the nomination
- d. With a good command in spoken and written English
- e. With adequate knowledge in using computer and the internet
- f. 55 years old or below
- g. Physically and medically fit to travel
- h. Not an expectant mother

#### B. Documentary

- a. Training Nomination Form
- b. Endorsement from the Regional Director or his/her duly authorized representative
- c. Letter of Application addressed to the donor organization.
- d. *Personal Data Sheet*
- e. Statement of actual duties and responsibilities
- f. Passport
- g. Medical certificate attesting that the applicant is physically and medically fit to travel
- h. Service record
- i. Performance Rating for two (2) consecutive rating periods immediately preceding the nomination
- j. Certification that the applicant has no pending application for scholarship under another program
- k. Certification of no pending administrative and/or criminal case
- l. Draft/outline of Country Paper
- m. Draft list of disciplines/subject areas of a curricular program offered by DepEd, course outline/module of instruction of participant's area of specialization

*\*Scanned/soft copies of the above-enumerated documents must be submitted before 27 May 2016 via email at neap.pdd@deped.gov.ph. All original documents of the chosen applicant will be asked to be submitted on a later date.*

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SEAMEO VOCTECH Regional Training Program  
*Conducting an Impact Study to Enhance the Effectiveness of Educational Interventions*  
6 to 18 August 2016; Brunei Darussalam

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