



Republic of the Philippines  
**Department of Education**  
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*Undersecretary for Curriculum and Instruction*

**MEMORANDUM**

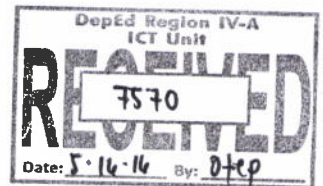
DM-CI-2016-0073

**FOR :** REGIONAL DIRECTORS  
 REGIONAL SECRETARY, ARMM

**FROM :** *DINA S. OCAMPO*  
 Undersecretary

**SUBJECT :** CONDUCT OF THE MASS TRAINING OF SENIOR HIGH SCHOOL (SHS) TEACHERS FOR ARTS & DESIGN TRACK, SPORTS TRACK, PERSONAL DEVELOPMENT, AND PE & HEALTH

**DATE :** May 5, 2016



The Mass Training of SHS Teachers for Arts & Design Track, Sports Track, Personal Development, and PE & Health Teachers shall be conducted by the Bureau of Curriculum Development (BCD) on the dates and venues indicated below:

Track/Subject	Cluster	Dates (Exclusive of Travel Time)	Venue
Arts & Design Track		May 18 to 30, 2016	BP International Hotel, Los Baños, Laguna
Sports Track		June 1 to 10, 2016	Tagaytay International Convention Center, Tagaytay City
Personal Development, PE & Health	Luzon	June 5 to 11, 2016	Teacher's Camp, Baguio City
	VisMin	May 27 to June 2, 2016	ECOTECH, Cebu City

In this regard, Regional Directors are requested to submit thru fax (02-6359822) or email ([jocelyn.andaya005@deped.gov.ph](mailto:jocelyn.andaya005@deped.gov.ph)) the names of participants from your region who will attend these trainings. Attached is the exact number of participants per region for Arts & Design Track, Sports Track and Personal Development and PE & Health (Attachment A).

Likewise, please advise the participants to pre-register on-line on or before May 17, 2016 for Arts & Design Track. For other track/subject, deadline of on-line pre-registration is on May 23, 2016. All participants should register only on a particular URL assigned to the track/subject that they will participate in:

Track/Subject	URL
Arts & Design Track	<a href="http://www.deped.in/ardemassreg">www.deped.in/ardemassreg</a>
Sports Track	<a href="http://www.deped.in/sportsmassreg">www.deped.in/sportsmassreg</a>
Personal Development and PE & Health	<a href="http://www.deped.in/pedphmassreg">www.deped.in/pedphmassreg</a>

Everyone is advised to prioritize the said mass trainings over other activities of the Regions.



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Travel and other incidental expenses of the participants shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.

Participants are requested to observe the following:

1. Take the cheapest means of transportation to and from the venue.
2. Attend the Opening and Closing Program. Those who fail to attend the Opening Program shall not be accepted.
3. Take note of check-in/out, first meal and last meal schedules per track/subject:

Track/Subject	Cluster	Check-in	First Meal	Check-out	Last Meal
Arts & Design		2:00pm May 18, 2016	AM Snack May 18, 2016	12:00nn, May 30, 2016	Breakfast of May 30, 2016
Sports		6:00am, June 1, 2016	Breakfast of June 1, 2016	6:00pm, June 10, 2016	Dinner of June 10, 2016
PerDev and PE & Health	Luzon	2:00pm, June 4, 2016	Dinner of June 4, 2016	12:00nn, June 11, 2016	Afternoon snack of June 11, 2016
	VisMin	2:00pm, May 26, 2016	Dinner of May 26, 2016	12:00nn, June 2, 2016	Afternoon snack of June 2, 2016

4. Present their authority to travel signed by the Regional Director or Asst. Regional Director. Those who are not in the confirmed list of participants shall only be accommodated if endorsed by the Regional Director or the Asst. Regional Director.
5. Bring their own laptops to the activity.
6. Attend all sessions on time. Early leavers and participants who fail to submit the training outputs shall only receive Certificates of Appearance.
7. Come in proper attire and observe proper decorum throughout the duration of the training.

For guidance and strict compliance.

**ATTACHMENT A****EXACT NUMBER OF TEACHER-PARTICIPANTS  
MASS TRAINING OF SENIOR HIGH SCHOOL (SHS) TEACHERS**

REGION	NUMBER OF TEACHER-PARTICIPANTS		
	Arts and Design Track	Sports Track	Personal Development and PE Health
I	14	2	80
II	8	6	60
III	18	22	140
IV-A	20	14	120
IV-B	18	14	60
V	26	24	150
CAR	4	4	50
NCR	18	18	100
VI	10	8	110
VII	12	18	130
VIII	2	2	140
NIR	8	10	80
IX	18	14	70
X	6	10	90
XI	6	2	50
XII	10	8	70
Caraga	4	2	50
ARMM	6	4	40