



Republic of the Philippines  
**Department of Education**

30 MAY 2016

DepEd MEMORANDUM  
No. **87**, s. 2016

**OFFICE HOURS FOR MUSLIMS DURING THE MONTH OF RAMADAN**

To: Undersecretaries  
Assistant Secretaries  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
All Others Concerned

1. The Department of Education (DepEd) respects the rights of all Filipino Muslims to observe the *Ramadan* by fasting from **June 6, 2016** to **July 5, 2016**.
2. Having adopted a *flexible time* for all its employees since 1998, this Department shall allow Filipino Muslims who are fasting while working, whether in the central office or in local/field offices nationwide, to start rendering their services **between 7:00 a.m. and 9:00 a.m., but not later than 9:00 a.m.** until such time when they complete the eight working hours without a.m., noon or p.m. breaks which is equivalent to two hours daily during weekdays. This is to ensure continuous, prompt and efficient delivery of public services in basic education.
3. In previous years, all Filipino Muslims who are working in local or national government offices outside the autonomous regions nationwide and who are fasting during the month of *Ramadan* have rendered their services from 8:00 a.m. to 12:00 noon and from 1:00 p.m. to 5:00 p.m. as their official time. However, the said official time was modified from 7:30 a.m. to 3:30 p.m. without noon break. The difference of two hours difference is not *counted as undertime* by the Civil Service Commission (CSC) under Paragraph 2 of its Resolution No. 81-1277 dated November 13, 1981, pursuant to Sections 2 and 5 of Presidential Decree No. 291 dated September 12, 1973, as amended by Presidential Decree No. 322 dated October 26, 1973.
4. Immediate dissemination of this Memorandum is desired.

  
**BR. ARMIN A. LUISTRO FSC**  
Secretary

References:

DepEd Memorandum No. 66, s. 2015  
Office Order dated April 4, 1998

To be indicated in the Perpetual Index under the following subjects:

CELEBRATIONS AND FESTIVALS  
EMPLOYEE

OFFICIALS  
STRAND: Legal and Legislative Affairs

Model: Ramadan  
0343-May 24, 2016

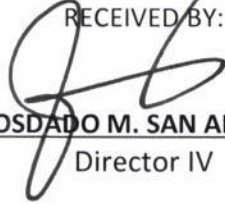
Office Hourse for Muslims During the Month of Ramadan

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**ACKNOWLEDGMENT RECEIPT**

RECEIVED BY:



**DIOSDADO M. SAN ANTONIO**

Director IV

\_\_\_\_\_  
Schools Division Superintendent  
Division of: \_\_\_\_\_

\_\_\_\_\_  
District Supervisor  
District of: \_\_\_\_\_

**RECEIVED AND DISSEMINATED BY:**

\_\_\_\_\_  
School Principal

\_\_\_\_\_  
Name of School

District: \_\_\_\_\_

Division of: \_\_\_\_\_

**ICT Unit**

