



Republic of the Philippines
Department of Education

06 APR 2016

DepEd ORDER
No. **20**, s. 2016

ENCODING, HOUSEKEEPING, AND UPDATING OF STATUS OF ALTERNATIVE LEARNING SYSTEM (ALS) FOR CALENDAR YEAR (CY) 2015 AND ABOT-ALAM LEARNER PROFILES FOR CYs 2014 AND 2015 ON THE LEARNER INFORMATION SYSTEM (LIS)

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Secretary, ARMM
Regional Directors
Schools Division Superintendents
Public and Private Elementary and Secondary Schools Heads
All Others Concerned

1. In line with the effort of the Department of Education (DepEd) to establish a complete and accurate database of learners, the Learner Information System (LIS) will be open from April 6 to May 15, 2016 to allow **Encoding, Housekeeping, and Updating of Status of Alternative Learning System (ALS) for Calendar Year (CY) 2015 and Abot-Alam Learner Profiles for CYs 2014 and 2015 on the LIS**. This is to address discrepancies in the reports submitted by the schools divisions vis-à-vis the actual data in the LIS, as well as to support the downloading of 2015 continuing funds for the implementation of *Abot-Alam* in 2016.
2. In this regard, all learning facilitators are requested to do the following:
 - a. Review and clean up *Abot-Alam* data that are currently in the LIS;
 - i. Tag all *Abot-Alam* learners who were not initially tagged as *Abot-Alam* at the time of the encoding/uploading in the LIS in the previous years;
 - ii. In cases where there were *Abot-Alam* Department of Education (DepEd) Procured implementers who previously requested DepEd Delivered implementers to encode their learners in the LIS on their behalf, the said DepEd Delivered implementers shall *unenrol* the learners so that the DepEd Procured implementers can *enrol* their own learners and tag them as *Abot Alam*; and
 - iii. Regular ALS implementers who served learners who were mapped under *Abot-Alam* shall tag said learners as *Abot-Alam*.
 - b. Encode the data of all *Abot-Alam* learners enrolled in ALS but are not yet registered in the LIS; and
 - c. Encode the data of all out of school youths (OSYs) mapped for basic education but not yet enrolled. The Literacy Volunteer, Mobile Teacher or District ALS coordinator who conducted the mapping shall use the new **LIS Form for Abot-Alam out of school children (OSC)/OSY Mapped for Basic Education**.

3. For Items 2.b and 2.c on page 1, DepEd Procured *Abot-Alam* (*Abot-Alam* literacy volunteers) shall follow these steps:

- a. Persons-in-charge of the *Abot-Alam*/ALS programs shall download the LIS Form for ALS DepEd-Procured and Partners CY 2015 Template from the LIS *Help* page or through this URL: **lis.deped.gov.ph/help**;
- b. They shall fill-out the template with complete and accurate information on learners who have attended ALS programs for CYs 2014 and 2015; and
- c. They shall submit the completed masterlist to the Division Education Program Supervisor for ALS. He or she shall then upload the completed masterlist and update the status of the learners in the LIS.

4. The schools division superintendents, through the School Governance and Operations Division – Planning and Research Units, and the Information Technology officers shall jointly provide technical assistance and resources, as necessary, to the schools to ensure compliance in uploading and housekeeping of *Abot-Alam* learners.

5. To meet the LIS target schedules, all personnel involved in the LIS at the school district and schools division levels are allowed to render overtime (OT) services during weekdays, weekends and holidays when necessary. At the school level, these OT services can be converted to service credits.

6. For more information and clarifications, all concerned may contact the ***Abot-Alam* Secretariat** at telephone no. (02) 637-9814, and LIS HelpDesk at icts.usd@deped.gov.ph.

7. Immediate dissemination of and strict compliance with this Order is directed.



BR. ARMIN A. LUISTRO FSC
Secretary

Reference:

DepEd Order No. 14, s. 2016

To be indicated in the Perpetual Index
under the following subjects:

DATA
FORMS
INFORMATION TECHNOLOGY
LEARNERS
OFFICIALS
POLICY
PROJECTS
SCHOOLS
STRAND: Strategic Management

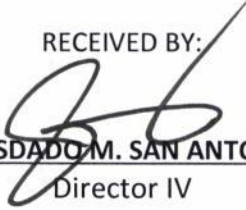
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April 6, 2016

Encoding, Housekeeping, and Updating of Status of Alternative Learning System (ALS) for Calendar Year (CY) 2015 and Abot-Alam Learner Profiles for CYs 2014 and 2015 on the Learner Information System (LIS)

ACKNOWLEDGMENT RECEIPT

RECEIVED BY:


DIOSDADO M. SAN ANTONIO
Director IV

Schools Division Superintendent
Division of: _____

District Supervisor
District of: _____

RECEIVED AND DISSEMINATED BY:

School Principal

Name of School

District: _____

Division of: _____

ICT Unit

